



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

September 29, 2022

DIVISION MEMORANDUM

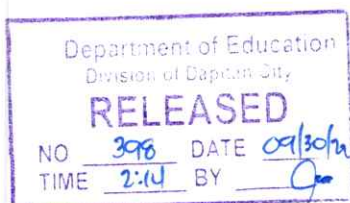
No. 398, s. 2022

**FEDERATED PARENT-TEACHER ASSOCIATION (FPTA) FORUM
AND ELECTION OF OFFICERS**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
This Division

1. Due to the issuance of DepEd Order No. 013, s. 2022 re: Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations, also known as the "**Omnibus PTA Guidelines of 2022**," the Schools Division of Dapitan City will conduct its Federated Parent-Teacher Association (FPTA) Forum and Election of Officers on October 6, 2022 at 8:30 am. The venue will be announced later.
2. The activity aims to:
 - a) discuss the salient features of the Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations;
 - b) to give importance and sustainability of PTA activities and programs to support; and
 - c) elect new set of FPTA Officers for SY 2022-2023
3. Hence, School Heads are directed to inform their respective School Parent-Teacher Association (SPTA) Presidents to attend in the said activity.
4. For more information, please contact Johann Andrei A. Ladera, Education Program Specialist-II (SGOD-SMN) at 09175103941 or email at johann.ladera@deped.gov.ph.
5. For appropriate action.

FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent



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Working Committees

Committees	Focal Persons	Roles and Responsibilities
1. Registration	<ul style="list-style-type: none">• Mr. Vicente Ramon V. Suarez II• Dr. Michelle V. Torres	To take charge of the registration and attendance of participants and documents the activity process.
2. Activity Coordinator	<ul style="list-style-type: none">• Johann Andrei A. Ladera	To prepare a program, assign and invite facilitators, and manage the activity. To prepare certificates and plaques of recognition and appreciation.
3. Documentation, Monitoring and Evaluation	<ul style="list-style-type: none">• Dr. Nueva A. Andag	To prepare, conduct, and consolidate program monitoring and evaluation
4. Venue Preparation	<ul style="list-style-type: none">• Danilo S. Santiago• Jonathan D. Reluya	To ensures the preparedness of the venue, seat arrangement, and the mounting of tarpaulin
5. Technical and ICT Committee	<ul style="list-style-type: none">• Anthon John S. Soriano	To take charge of the technical, technological, and broadcast aspects of the activity
6. Health Protocol Committee	<ul style="list-style-type: none">• Gwilym C. Elumba• Dr. Glenn E. Mohametano	To ensure the observance of the minimum health protocols.

