



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 382, s. 2022

TO: **Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
This Division**

FROM: **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent

SUBJECT: **CONDUCT OF ELECTION OF SCHOOL-LEVEL PARENT-TEACHER
ASSOCIATIONS FOR SY 2022-2023**

DATE: **September 16, 2022**

1. Pursuant to DepEd Order No. 013, s. 2022 re: Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations, also known as the "Omnibus PTA Guidelines of 2022," all public, private, and non-DepEd managed basic education schools shall organize school-level Parent-Teachers Associations (PTAs) within thirty (30) calendar days from the opening of classes to provide a forum for the discussion of issues and their solutions to the total school program and to ensure the full cooperation of parents/guardians in the efficient implementation of programs.
2. Following DepEd Order No. 013, s. 2022, schools shall organize three school-level Parent-Teachers Associations, to wit: (1) Homeroom PTA (HPTA), (2) Grade Level PTA (GrPTA), and (3) School PTA (SPTA, formerly known as General PTA) **anytime from August 22 to September 22, 2022**. The list of SPTA (BOD/EXECOM) officers shall be submitted to the School Governance and Operations Division - Social Mobilization and Networking Section on or before September 30, 2022.
3. School who have already conducted elections shall make arrangements to ensure adherence with this new guidelines. PDF copy of the DepEd Order No. 013, s. 2022 is available at www.deped.gov.ph thru <https://www.deped.gov.ph/2022/03/18/march-18-2022-do-013-s-2022-omnibus-guidelines-on-the-regulation-of-operations-of-the-parent-teacher-associations/>.
4. Attached is the composition of the list of SPTA BOD/EXECOM Officers. For more information, please contact Johann Andrei A. Ladera, Education Program Specialist-II (SGOD-SMN) at 09175103941 or email at johann.ladera@deped.gov.ph.
5. For appropriate action.



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Annex A

COMPOSITION OF SPTA-BOD

Type of School	Number of SPTA-BOD Members	
	If Kindergarten Level is offered	If Kindergarten Level is NOT offered
1. Primary School (Kindergarten to Grade 3 or Grade I to Grade 3 only)	Five (5) members: <ul style="list-style-type: none"> • four (4) parent/guardian members • one (1) teacher representative 	four (4) members: <ul style="list-style-type: none"> • three (3) parent/guardian members • one (1) teacher representative
2. Elementary School	Nine (9) members <ul style="list-style-type: none"> • seven (7) parent/guardian members • two (2) teacher representatives 	Nine (9) members <ul style="list-style-type: none"> • six (6) parent/guardian members • three (3) teacher representatives
3. Integrated School (Elementary to Junior High School only)	Fifteen (15) members <ul style="list-style-type: none"> • eleven (11) parent/guardian members • four (4) teacher representatives 	Fifteen (15) members <ul style="list-style-type: none"> • ten (10) parent/guardian members • five (5) teacher representatives
4. Integrated School (Elementary to Senior High School)	seventeen (17) members: <ul style="list-style-type: none"> • thirteen (13) parent/guardian members • four (4) teacher representatives 	seventeen (17) members: <ul style="list-style-type: none"> • twelve (12) parent/guardian members • five (5) teacher representatives
5. Junior High School only	Not Applicable	Six (6) members <ul style="list-style-type: none"> • four (4) parent/guardian members • two (2) teacher representatives
6. Junior High School to Senior High School	Not Applicable	Nine (9) members <ul style="list-style-type: none"> • six (6) parent/guardian members • three (3) teacher representatives



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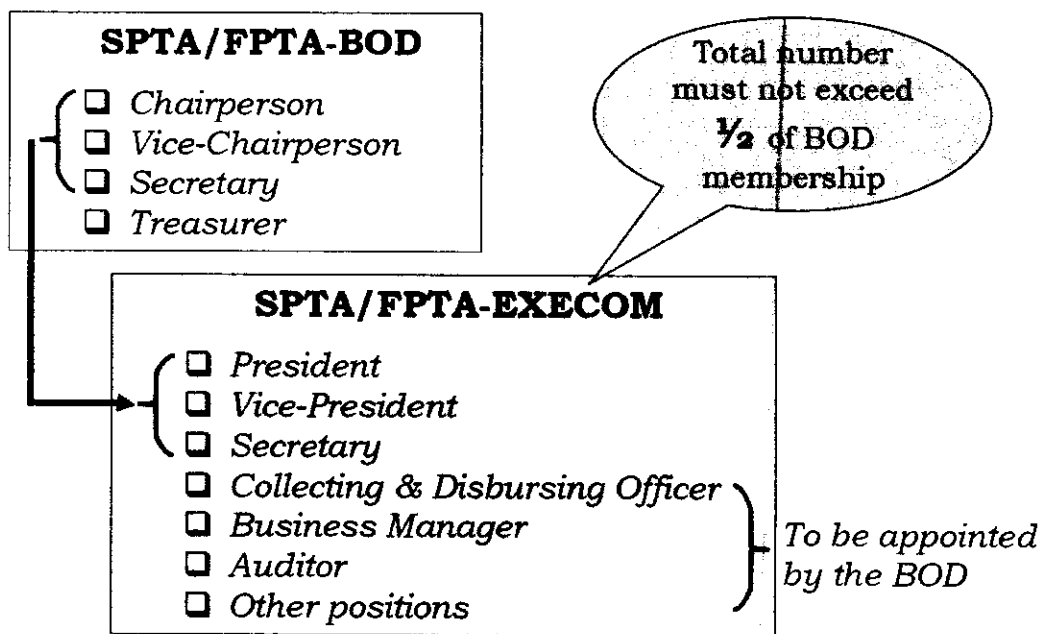


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Annex B

II. Composition of BOD

- To be elected by means of a majority vote of those present during the election.



DEPARTMENT OF EDUCATION

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Note: The Chairperson, Vice-Chairperson, and Secretary of the SPTA-BOD shall be the President, Vice-President and Secretary of the SPTA EXECOM.

Reference: DepEd Order No. 013, s. 2022 Omnibus Guidelines on the Regulation of Operations of Parent-Teacher Associations



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