




Republic of the Philippines
Department of Education
 REGION IX
 SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 346 s. 2022

TO : OIC, Assistant Schools Division Superintendent
 Chief Education supervisors, CID & SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 School WinS Coordinators
 School WinS Technical Working Group
 This Division

FROM : 
 FELIX ROMY A. TRIAMBULO, CESO V
 Schools Division Superintendent

SUBJECT: WASH IN SCHOOL (WinS) THREE STAR APPROACH NATIONAL GUIDELINES

DATE : August 26, 2022

Cognizant of Deped Order No. 10 "Policy and Guidelines for the Comprehensive Water Sanitation and Hygiene (WASH) in Schools (WinS) Program", clean water, functional toilets, and proper hygiene practice in schools are essential to achieving learning outcomes and are integral to school operations and improvement.

The National Guidelines on WASH in Schools (WinS) Program Three Star Approach criteria on how to reach the stars.

ELEMENTS OF WinS		★	★	★
HYGIENE	HANDWASHING	Daily SUPERVISED group handwashing with soap for all children is lead by student leaders		
		Regular supply of soap for handwashing Pupil to group facility with soap ratio of 1:100 for one shift		
		There are individual handwashing facilities with soap in strategic areas in school (e.g. near canteen/eating areas, play areas and toilets).		

Department of Education
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		Practice of individual handwashing with soap is done during critical times.
HYGIENE	TOOTHBRUSHING	Daily SUPERVISED activity of toothbrushing with fluoride toothpaste for all children is led by student leaders
		Regular supply of fluoride toothpaste for the toothbrushing activity.
	ENABLERS	Repair and maintenance requirements are reflected in the School Improvement Plan (SIP) and Annual Improvement Plan (AIP)
		Soap, toothbrush and toothpaste are provided by the school through DepEd funds complemented by external partners
	MENSTRUAL HYGIENE MANAGEMENT	Sanitary pads are accessible in the school
		There is information on proper disposal of sanitary pads in the girl's toilet.
DepEd approved IEC materials on menstrual hygiene management for teachers and students are available		
SANITATION	TOILETS	There is a rest space /changing room for MHM that is secure, private and comfortable (not necessarily in the CR).
		The functional pupil to toilet seat ratio (by gender) is 50 student or less
		Toilets are secure, private, with door and lock, have lighting, adequate ventilation And wrapping materials for used pads
		There is a handwashing facility with soap within or near the toilets.
		There is a facility for washing IN female toilets for MHM.
		Detached toilets are located within view of school building and people.
		There is a toilet accessible to persons with limited mobility.
Daily cleaning of toilets, and handwashing and other water facilities		





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		Funding for regular maintenance and repair of toilets, handwashing and other water facilities comes from the regular school budget (i.e. MOOE) and/or other DepEd funds.
SANITATION	WASTE MANAGEMENT	No burning of waste
		Segregated trash bins with cover are available in all classrooms, toilets, canteen, offices, clinics, play areas gardens, hallways, and gyms.
		Comprehensive waste segregation system is in place, such as policy, facility and practice, and sanctions for non-compliance.
		Garbage is collected twice a week or school has compost facility for biodegradable waste and materials recovery (MRF) for recyclable waste.
		Functional septic tank is available for all toilets.
		Functional drainage from kitchen and was areas to ensure that the is no stagnant water in the school.
		In case the school is in flood prone area, a system (policy, practices, people, process, & structure) is in place to ensure that there is no stagnant water in school.
SANITATION	FOOD SAFETY	All food handlers should have a health certificate and for school with canteen, an updated sanitary permit.
		★ ★ ★
WATER		Safe drinking water is provided for free for all children in the school at all times.
		The quality of water is tested more than once a year in coordination with the relevant agencies/office.
		Regardless of source, water for cleaning is available on a daily basis in all school hours.
DEWORMING		Deworming is done semi-annually, in the presence of health personnel, in coordination with DOH, and with parents' consent.
		At least 85% of school students were dewormed.





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HEALTH EDUCATION	IEC materials are present in classroom and strategic places (e.g. canteen, play areas, toilets, handwashing facilities, etc).
HEALTH EDUCATION	There are organized teams and accountable units to promote WinS (e.g TWG's, student club).
	WinS part of INSET
	Available WinS learning / instructional materials in support of teaching WinS in the K-12 curriculum.
	There are planned and organized activities for parents / stakeholders for learning and advocating WinS.
	WinS is a part of the extra-curricular program of students.

In relation to this, all School WinS Coordinators, Elementary and Secondary School Heads are hereby directed to comply with the WinS National Guidelines, particularly WASH in Schools facilities and also to prepare documents for the incoming schedule of Division Wins Monitoring and Evaluation.

For more information and details on WASH in Schools (WinS) Program Three Star Approach (e.g DepEd ORDER NO. 10. S.2016 & WinS Memorandum, Brochure, Implementation Booklets and Videos.) Kindly visit DepEd website <https://wins.deped.gov.ph/category/wins-resources/>

For your information and strict compliance.

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