



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Division Memorandum
No. 296 s. 2022

TO: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors in English, Filipino, MTB-MLE & Mathematics
Public Schools District Supervisors
Elementary & Secondary School Heads
This Division

From: **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent *FR*

Subject: **Division Training of K-3 Teachers on the Concepts, Skills and Strategies and Instructional Support Design in the Development of Learning Materials on Early Language Literacy and Numeracy**

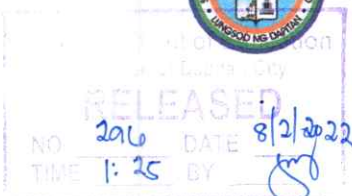
Date: August 2, 2022

1. In line with the advocacy for reading and by pledging commitment to make every learner a reader at his/her grade level, DepEd Dapitan is strengthening its reading program through the continuous implementation of Early Language Literacy and Numeracy Program.
2. The program will develop the literacy and numeracy skills and attitudes of learners which will contribute to lifelong learning. More specifically, it aims to improve reading and numeracy skills of Kinder to Grade 3 pupils, following K to 12 Basic Education Curriculum, and to establish a sustainable and cost-effective professional development system for teachers.
3. However such initiatives are still not enough to address the issues and concerns, challenges, gaps and problems meet. As noted that there was a low achievement levels in English, Math and Science in terms of learners' reading comprehension. This time of pandemic, the number of struggling learners in reading increased and the reading engagement with teachers decreased.
4. To address this gap and to give time for teachers to revisit the concepts and skills of literacy and numeracy and to develop supplementary learning materials to improve



Sunset Boulevard, Dawo, Dapitan City
(065) 917-5113
www.depeddapitancity.net

dapitancity@deped.gov.ph
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literacy and numeracy skills of learners, a Division Training of K-3 Teachers on the Concepts, Skills and Strategies and Instructional Support Design in the Development of Learning Materials on Early Language Literacy and Numeracy will be conducted on September 1, 2022. The venue will be announced later.

5. The activity aims to:
 - a. improve reading and numeracy skills of K to 3 learners following the K to 12 program;
 - b. strengthen teacher's capability to teach and assess reading and numeracy skills effectively;
 - c. improve management and administration of the program, and;
 - d. establish a school-based mentoring/learning partnership program thru SLAC.

6. Participants to this activity are Education Program Supervisors in English, Filipino, LRMDs, MTB-MLE, Math, and select K to 3 teachers. Please refer to attached List of Participants.

7. Below are the Working Committee and Training Matrix for your reference.

COMMITTEE	FOCAL PERSON	ROLES AND RESPONSIBILITIES
Registration and Attendance/ Secretariat	Luna Luz B. Racho EPS - 1, Kinder/MTB-MLE Peter Alavanza Librarian	Takes charge in the registration and attendance of participants
Procurement of Snacks and Meal	Ma. Perga A. Cadiente Division ELLN Coordinator	Responsible in the procurement of snacks and meal
Program and Invitation/ICT	Dr. Jephone P. Yorong EPS - LR	<ul style="list-style-type: none"> - Prepare the program and introduce speakers/guests. - Ensure the smooth flow of the activities
Certificates	Ma. Perga A. Cadiente Division ELLN Coordinator	<ul style="list-style-type: none"> - Prepare and print certificates indicating the actual number of hours there in and let signatories sign the same
Documentation	Roderick R. Luna T-1, Canlucani ES Jay H. Sagario T-1, Capucan ES	<ul style="list-style-type: none"> - Prepare and submit documentary, pictorial, a narrative report to the Division ELLN Coordinator



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 TIME 1:25
[Signature]



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TIME	ACTIVITY/TOPIC	IN-CHARGE
07:45 – 08:15AM	Registration	Luna Luz B. Racho, EdD EPS – 1, Kinder/MTB-MLE
08:16 – 09:00AM	Opening Program	Jephone P. Yorong, EdD EPS – 1, LRMDs
09:01 – 10:00AM	Revisiting ELLN Context, Policy and Curriculum	Ma. Perga A. Cadiente EPS – 1, English
10:01 – 11:00AM	Developmentally Appropriate Practices in Key Stage 1	Luna Luz B. Racho, EdD EPS – 1, Kinder/MTB-MLE
11:01 – 12:00NN	Foundation Skills that Support Reading Development	Lindo O. Adasa, Jr. EPS – 1, Filipino
12:01 – 01:00PM	Lunch Break	
01:01 – 02:30 PM	Strategies and Techniques to Enhance Numeracy Skills	Esmeralda A. Bagaipo, Ed.D. EPS – 1, Mathematics
02:31 – 04:00 PM	Instructional Support Design & Support Technical Standards in Developing Learning Materials in Literacy & Numeracy	Jephone P. Yorong, EdD EPS – 1, LRMDs
04:01 – 04:30 PM	Preparation of Action Plan	Ma. Perga A. Cadiente
04:31 – 05:00 PM	Closing Program	Jephone P. Yorong, EdD

8. Widest dissemination of this memorandum is desired.

CID-ELLN_____



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DIVISION TRAINING OF K-3 TEACHERS ON THE CONCEPTS, SKILLS AND STRATEGIES AND INSTRUCTIONAL SUPPORT DESIGN IN THE DEVELOPMENT OF LEARNING MATERIALS ON EARLY LANGUAGE LITERACY AND NUMERACY

List of Participants

BARCELONA DISTRICT		POTUNGAN DISTRICT	
Emily I. Maglinte	Barcelona CS	Marites Dagpin	Potungan CS
Mildred G. Saldon	Ilaya ES	Fey Ann G. Diao	Opao ES
Kenneth Agalot	Yabu PS	Shane R. Quinlog	Dampalan ES
Ken Marie Cagatin	Ba-ao ES	Mary Ann G. Gumalal	San Nicolas ES
Deolinda A. Baje	Hilltop ES	Noel C. Decipolo	Aseniero ES
Susan Recamara	Burgos ES	Christine M. Rodriguez	Sigayan ES
Dulce Y. Cabual	Tamion ES	Jona Villavito	San Francisco ES
Silven Ferrater	Diwaan ES	SULANGON DISTRICT	
Melvin Dagayloan	Ma. Uray ES	Mercy L. Boligao	Sulangon CS
Shelva L. Carpinteros	Oyan ES	Raquel L. Lagarnia	Antipolo ES
BAYLIMANGO DISTRICT		Rueda Jaictin	San Pedro ES
Mark Feal Pao	Baylimango CS	Aida Cañada	San Vicente ES
Liezel L. Yabu	Carang ES	Allan C. Edayan	Owaon ES
Laila Bulay-og	Banbanan ES	Elsa G. Madarieta	Larayan ES
Ronita Tagapan	Kausagan ES	Ginalyn P. Tinio	Liyang ES
Gigie Bayron	Oro ES	Ma. Fe M. Navarro	Sicayab ES
Liezel Lagasca	Napo ES	TAGUILON DISTRICT	
Melvi Mae E. Busico	Daro PS	Gorie O. Andilab	Taguilon ES
DAPITAN CENTRAL DISTRICT		Maridel P. Sanguenza	Talisay ES
Rhuda Mae S. Ruiz	Dapitan City cs	Josefa Jumud	Sto Niño
Aubrey Gleer C. Potoy	SPED Center	Mila R. Velasco	Tag-ulo ES
Elvie D. Taman	DCEES	Roderick R. Luna	Canlucani ES
Rosalyn B. Antivo	Lawaan ES	Joan S. Cinco	Guimputlan ES
Jerryville C. Alumbra	Ma. Cristina ES	Orland Bendaño	Aliguay ES
Jay H. Sagario	Capucan PS	Princess Joy Denoyo	Selinog ES



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