




Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

NO. 272 S. 2022

TO : PRIME-HRM SUB-COMMITTEE MEMBERS

FROM:  ROSALIO B. CONTURNO, JR., Ph.D
OIC- Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

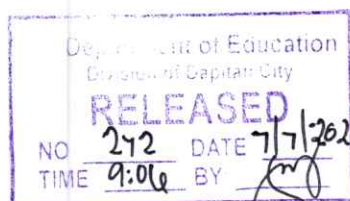
SUBJECT: PRIME-HRM COMMITTEE MEETING

DATE: July 2022

In connection to our ongoing application for Maturity Level II (Process Defined HRM) in PROGRAM TO INSTITUTIONALIZE MERITOCRACY AND EXCELLENCE IN HUMAN RESOURCE MANAGEMENT (PRIME-HRM), a committee meeting will be held on July 11, 2022, at the Division Conference Hall, at 9:00 A.M. to discuss the following:

1. Finalize the PRIME-HRM action plan on Recruitment, Selection, and Placement (RSP), Learning and Development (L & D), Performance Management System (PMS), Rewards and Recognition (R&R).
2. Online submission of Evidence Requirements (ERs) of systems and processes to the Civil Service Commission.
3. Discuss other matters.

The list of participants in the meeting is attached.



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*Participants of PRIME-HRM Committee Meeting
July 11, 2022*

Rosalio B. Conturno
*OIC- Asst. Schools Division Superintendent
Vice Chair*

Geordito T. Olario
*Administrative Officer V
Member*

Michelle V. Torres
*Senior Education Program Specialist (HRD)
PRIME-HRM Coordinator*

Junry O. Onganiza
*Administrative Officer II
Secretary*

Sub-Committees:

Recruitment, Selection and Placement

Chair: Amethyst Faith O. Diao
Members: Jhonalyn D. Macapañas
Charmaine Marie S. Cagandahan
Chona B. Rosales
Secretary: Junnefe C. Jaralve

Learning and Development:

Chair: Michelle V. Torres
Members: Riza A. Penaso
Grace B. Elumbaring
Nerissa T. Luang
Secretary: Lora Wenella M. Amores

Performance Management System:

Chair: Cynthia O. Dalman
Members: Nancy T. Tendero
Jidelle G. Garcia
Welgae R. Adriatico
Secretary: Arjean M. Alpeche

Rewards and Recognition:

Chair: Vicente Ramon V. Suarez II
Members: Ritichel Q. Abila
Enierose C. Tome
Maribel C. Eldian
Secretary: Cyver O. Dalman

