




Republic of the Philippines
Department of Education
REGION IX
DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 26 series 2022

To : OIC, Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary School Heads
Kindergarten Teachers
This Division

From : 
FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent

Subject : Division Write shop on the Development of Contextualized
and Localized Unified Self-Learning Modules Using
Blocks -of -Time with Integration of Homeroom Guidance (HG)

Date : January 12, 2022

1. In reference to the Regional Memorandum No. 241 series 2021 re: Online Orientation Workshop on the Utilization of Kindergarten Homeroom Guidance in the Blocks -of – Time and DM-OUCI -144-2021 re: Implementation of Homeroom Guidance (HG) during Crisis Situation and to ensure efficient and effective implementation of the said program, this office through the Curriculum Implementation Division informs the field the conduct of the Division Write shop on the Development of Contextualized and Localized Unified Self-Learning Modules Using Blocks-of-Time with Integration of Homeroom Guidance (HG) on February 3-4, 2022 at the Bajamunde Farms Pension , Sunset Boulevard, Dawo, Dapitan City.
2. The activity aims to:
 - a. orient and capacitate Kindergarten teachers on the use of Homeroom Guidance Program in the Blocks - of - Time.
 - b. prepare Self –Instructional Module and Weekly Home Learning Plan (WHLP) with the Integration of Kindergarten Homeroom Guidance .
 - c. explain the HG Curriculum and its Most Essential Learning Competencies.
 - d. determine the proper procedures in implementing the Homeroom Guidance (HG).
 - e. appreciate the important role in HG in the life skills development of learners.
3. Participants to this activity are all kindergarten teachers, kindergarten District Coordinators , facilitators, trainers as listed in Enclosure No. 01. This is a limited face-to-face activity.
4. The on-site participants are required to bring their laptop with extension wires, Kindergarten Teacher’s Guide, manuals and latest Self-Learning Modules (SLMs).
5. Immediate dissemination of this Memorandum is desired.

CID –K - 001



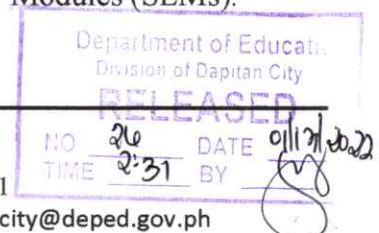
Address: Sunset Boulevard, Dawo, Dapitan City

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Enclosure No. 01 to DM No. ____ s. 2022

LIST OF PARTICIPANTS (On-site)

District	No.	Name	School
Dapitan Central District			
	1.	Josefa Ivy Ferolino	Dapitan City Central School
	2	Sarah Jane J. Eleccion	Dapitan City Central School
	3	Helen T. Calaguian	Dapitan City SpEd Center
	4.	Vivienne D. Quiros	Dapitan City SpEd Center
Barcelona Schools District			
	5	Shelva A. Carpentiros	Oyan ES
	6	Lotis M. Malanog	Barcelona CS
	7	Gilyn E, Gallemit	Ilaya ES
Taguilon Schools District			
	8	Agnes M. Balucan	Canlucani ES
	9	Rogie H. Villa	Talisay ES
	10	Judycel L. Elumba	Canlucani ES
Baylimango Schools District			
	11	Melvie Mae E. Busico	Daro ES
	12	Maricel P. Tuala	Baylimango CS
	13	Beverly B. Andag	Carang ES
	14	Evangeline S. Tumapon	Napo ES
Sulangon Schools District			
	15	Elsa G. Madarieta	Larayan ES
	16	Jay-Ann Ogarte	Owaon ES
	17	Marilou B. Mongcupa	Polo ES
Potungan Schools District			
	18	Ellen R. Murro	Masidlakon ES
	19	Fey Ann G. Diao	Opao ES
	20	Macaria A. Manuta	Aseniero ES
	21	Mary Ann G. Gumalal	San Nicolas ES
Facilitators/Trainers			
	22	Almira O. Solatorio	Dapitan City Experimental ES
	23	Sheena Grace C. Jumawan	Oro ES
	24	Carona Paez	Capucao PS
	25	Susan S. Vertucio	Aseniero ES
	26	Lyra E. Elumbaring	Ilaya Es
	27	Belen R. Talic	P-3/PICD
	28	Johann Andrei A. Ladera	EPs/Technical Working Group
	29	Luna Luz B. Racho	EPS-Kindergarten
	30	Ma. Perga A. Cadiente	EPS-English/ELLN Coordinator



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Kindergarten teachers who will attend/joined in Virtual Platform.			
Dapitan Central District	1	Fe S. Quimiguing	Dapitan City Experimental ES
	2	Gazelle Calasang	Ma. Cristina ES
	3	Linda A. Elumbaring	Lawaan ES
	4	Rhoda May S. Ruiz	Dapitan City Central School
Barcelona Schools District			
	5	Dulce Y. Cabual	Tamion ES
	6	Alma Riza B. Jaralve	Ma. Uray ES
	7	Wilmar J. Catipay	Hilltop ES
	8	Ma. Gina M. Cordua	Diwaan ES
	9	Ma. Zenda Q. Comar	Burgos ES
Taguilon Schools District			
	10	Anisol Patangan	Bacong ES
	11	Charlyn C. Balucan	Tag-ulo ES
	12	Charie M. Daulong	Sto. Nino ES
	13	Joan S. Cinco	Guimputlan ES
	14	Orland C. Bendaño	Aliguay ES
	15	Visitacion E. Balucan	Selinog ES
	16	Ermelinda J. Mercado	Taguilon ES
Baylimango Schools District			
	17	Hazel Q. Hamoy	Sinonoc ES
	18	Anecita C. Elumbaring	Oro ES
	19	Nida A. Sangual	Kauswagan IS
	20		Banbanan ES
Sulangon Schools District			
	21	Melonie B. Calimpon	Sulangon CS
	22	Divina E. Quitoy	Antipolo ES
	23	Maia L. Padoa	Sicayab Es
	24	Jade Mae P. Pino	Liyang ES
	25	Rueda M. Haictin	San Pedro ES
	26	Josephine S. Denura	San Vicente ES
Potungan Schools District			
	27	Purita G. Revil	Potungan CS
	28	Michelle de los Santos	San Francisco ES
	29	Lynn Q. Amarille	Dampalan ES
	30	Christine M. Rodriguez	Sigayan ES
Note: Kindergarten teachers not in the list are advised to inform EPS Racho.			



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Enclosure No. 02 to DM No. ____ s. 2022

Schedule of Activities

TIME	TOPICS/ACTIVITIES	Resource Speakers/ Facilitators
January 3, 2022		
7:30 – 8:00	Arrival /Registrations	<i>Helen T. Calagnian</i> P-3, Dapitan City SpEd Center
8:00 – 8:30	Opening Program	<i>Gilyn E. Gallemit</i> P2, Ilaya ES
8:30 – 9:00	Plenary Session 1 Overview of OUCI- 144 2021	<i>Dr. Luna Luz B. Racho</i> Education Program Supervisor-Kindergarten
9:00-9:30	Plenary Session 2 Walkthrough on the Kindergarten Homeroom Guidance Program	<i>Sheena Grace C. Dumawan</i> Teacher 3, Oro ES
9:30 – 10:00	Session 2: Walkthrough on the SLM using Blocks –of Time with Homeroom Guidance Integration	<i>Mrs. Susan S. Vertencio</i> Teacher-3, Aseniero ES
10:00- 10:15	Health Break	
10:15 – 11:00	Session 3: Integration of Kindergarten Homeroom Guidance in the Weekly Home Learning Plan (WHLP)	<i>Ms. Carona R. Paez</i> Teacher-1, Capucao ES
11:00 – 12:00	Session 4: Ensuring Support for Learning Materials for Kindergarten	<i>Mrs. Almira Solatorio</i> Teacher 3, Dapitan City Experimental ES
12:00 – 1:00	Lunch	
1:00 – 2:00	Session 5: Online Demonstration Class	<i>Mrs. Lyra Elumbaring</i> Teacher 3, Ilaya ES
2:00- 2:30	OPEN FORUM	
2:00 – 5:00	Write shop Proper Utilization of Kindergarten Homeroom Guidance in the Blocks of Time	<i>Dr. Luna Luz B. Racho</i> Education Program Supervisor- Kindergarten and District Kindergarten Coordinators
January 4, 2021		
7:30 – 8:00	Unfreezing Activity	<i>Mr. Johann A. Ladera</i> EPs/TWG
8:00 - 10:00	Continuation Write shop on Contextualized and Localized SLM integrating Homeroom Guidance	Dr. Luna Luz B. Racho Education Program Supervisor-Kindergarten District Kindergarten Coordinators
10:00-10:15	Health Break	
10:15-12:00	Continuation Write shop on	Kindergarten Coordinators by district



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	Contextualized and Localized SLM integrating Homeroom Guidance	<i>District Kindergarten Coordinators</i>
12:00-1:00	Lunch Break	
1:00- 3:30	Continuation Write shop on Contextualized and Localized SLM integrating Homeroom Guidance	District Kindergarten Coordinators <i>District Kindergarten Coordinators</i>
3:30-3:45	Health Break	
3:45-4:30	Presentation of Outputs	<i>Gilyn E. Gallemit</i> P-2/Ilaya ES/Kindergarten Coordinator
4:30-5:00	Closing Program	Belen R. Talic Principal, Baylimango ES

WORKING COMMITTEE

COMMITTEE	FOCAL PERSON	ROLES AND RESPONSIBILITIES
Registration/ Secretariat	Gilyn E. Gallemit	Takes charge in the registration of participants, reproduction of hand-outs, certificates and other forms.
Procurement of Supplies/Snacks/	Mrs. Nancy T.Tindero	Responsible in the procurement of supplies, materials, meals and snacks
Program	Dr. Luna Luz B. Racho Camille Gaburno	Prepare the program and invite and introduce speakers/guests. Ensure the smooth flow of the activities as the masters of ceremony.
Certificates	Mrs. Luna Luz B. Racho Ms. Camille Gaburno	Prepares and print certificates indicating the actual number of hours there in and let signatories sign the same Distribute certificates during the closing program.
Documentation/ICT	Macaria Manuta ITO Lauriel Balucan	Prepare and submit documentary, pictorial, an narrative reports to the SDS Office.
QUATAME/TWG	Dr. Nueva Acas Andag Mr. Johann Andrie Ladera	Conduct Quality Assurance
Finance	Mrs. Olga P. Miranda	Processes documents for the payment of obligations and sources out funds for the training.

