

## Republic of the Philippines

# Department of Education

#### REGION IX, ZAMBOANGA PENINSULA SCHOOLS DIVISION OF DAPITAN CITY

#### Office of the Schools Division Superintendent

**DIVISION MEMORANDUM** No. 231, s. 2022

To:

OIC, Asst. Schools Division Superintendent

Chief Education Supervisors, CID & SGOD

Public Schools District Supervisors

Public Elementary & Secondary School Heads

All Others Concerned

This Division

From:

FELIX ROMY A. TRIAMBULO, CESO V

Schools Division Superintendent

Subject:

REITERATION OF OPCRF/IPCRF RATING ACTIVITIES SCHEDULE and SIGNATORIES

FOR SCHOOL YEAR 2021-2022

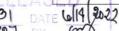
Date:

June 14, 2022

- This has reference to the DepEd Memorandum No. 004, S, 2022 dated February 4, 2022, Re: Implementation of the Results-Based Performance Management System (RPMS-PPST) for school year 2021-2022; and its commitment to quality teaching as vital attainment to the learning outcomes.
- 2. This office reiterates the schedule of OPCRF/IPCRF Rating activities, and its signatories as reflected in the table matrices below:
  - a. Schedule of Rating Activities:

Phases of RPMS Cycles	Task/Activity	Person (s) Responsible	Schedule
Phase III  Performance Review and Evaluation	Year- End Review	Raters, Ratees and Approving Authorities	A week after Scheduled Graduation
Phase IV Performance	Ways Forward Development Planning	Ratees	A week after Scheduled Graduation
Rewarding and Development Planning	IPCRF/OPCRF Data Collection	School Heads/Raters	A month after Scheduled Graduation







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#### b. Rater/Ratee and Approving Authority:

Ratee	Rater	Approving Authority
Schools Division Office		
Superintendent	Asst. Regional Director	Regional Director
Asst. Superintendent	Superintendent	Asst. Regional Director
Chief of Division	Asst. Superintendent	Superintendent
EPS/SEPS/EPS-II	Chief of Division	Asst. Superintendent
District Supervisor	Chief of Division	Asst. Superintendent
Section Chief/Unit Head	Chief of Division	Asst. Superintendent
Staff	Section Chief/Unit Head	Head of Division
Schools		
Principal/School Head	Asst. Superintendent	Superintendent
Head/ Master Teacher	Principal	Superintendent
		(Small and Medium Divisions)
		Asst. Superintendent
		(Large and Very Large
		Divisions)
Teacher	Head Teacher/Master Teacher	Principal
Non-Teaching Staff	Principal	Administrative Officer V
		SDO-Schools Governance
		and Operations Division

- 3. This reiteration is being made to guide and emphasize the articulated processes as stipulated in the existing DepEd issuances for this purpose.
- 4. For wide dissemination and guidance.





