



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 231, s. 2022

To: OIC, Asst. Schools Division Superintendent
 Chief Education Supervisors, CID & SGOD
 Public Schools District Supervisors
 Public Elementary & Secondary School Heads
 All Others Concerned
 This Division

From: **FELIX ROMY A. TRIAMBULO, CESO V**
 Schools Division Superintendent

Subject: **REITERATION OF OPCRF/IPCRF RATING ACTIVITIES SCHEDULE and SIGNATORIES FOR SCHOOL YEAR 2021-2022**

Date: June 14, 2022

1. This has reference to the DepEd Memorandum No. 004, S, 2022 dated February 4, 2022, Re: Implementation of the Results-Based Performance Management System (RPMS-PPST) for school year 2021-2022; and its commitment to quality teaching as vital attainment to the learning outcomes.
2. This office reiterates the schedule of OPCRF/IPCRF Rating activities, and its signatories as reflected in the table matrices below:

a. Schedule of Rating Activities:

Phases of RPMS Cycles	Task/Activity	Person (s) Responsible	Schedule
Phase III Performance Review and Evaluation	Year- End Review	Raters, Ratees and Approving Authorities	A week after Scheduled Graduation
Phase IV Performance Rewarding and Development Planning	Ways Forward Development Planning	Ratees	A week after Scheduled Graduation
	IPCRF/OPCRF Data Collection	School Heads/Raters	A month after Scheduled Graduation

Department of Education
 Division Office - Dapitan City
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 NO. 231 DATE 6/14/2022
 TIME 5:07 BY [Signature]



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b. Rater/Ratee and Approving Authority:

Ratee	Rater	Approving Authority
Schools Division Office		
Superintendent	Asst. Regional Director	Regional Director
Asst. Superintendent	Superintendent	Asst. Regional Director
Chief of Division	Asst. Superintendent	Superintendent
EPS/SEPS/EPS-II	Chief of Division	Asst. Superintendent
District Supervisor	Chief of Division	Asst. Superintendent
Section Chief/Unit Head	Chief of Division	Asst. Superintendent
Staff	Section Chief/Unit Head	Head of Division
Schools		
Principal/School Head	Asst. Superintendent	Superintendent
Head/ Master Teacher	Principal	Superintendent (Small and Medium Divisions) Asst. Superintendent (Large and Very Large Divisions)
Teacher	Head Teacher/Master Teacher	Principal
Non-Teaching Staff	Principal	Administrative Officer V SDO-Schools Governance and Operations Division

- This reiteration is being made to guide and emphasize the articulated processes as stipulated in the existing DepEd issuances for this purpose.
- For wide dissemination and guidance.

