




Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM
NO. 218, s. 2022

To: OIC Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Public Schools District Supervisors/PICD
Public Elementary & Secondary School Heads
School BEIS Coordinators
All Others Concerned

From: 
FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent

Subject: SEMINAR-WORKSHOP ON THE CHECKING OF SCHOOL FORMS cum
DIVISION VALIDATION OF SY 2021-2022 BEIS DATA GATHERING FORMS

Date: June 01, 2022

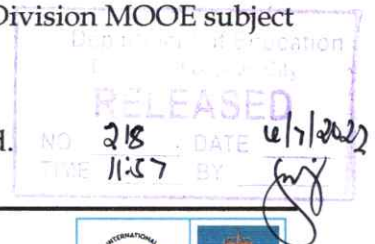
Pursuant to DepEd Memorandum No. 037, s. 2022 re: Resumption of the Policy on Checking of School Forms as Prescribed in DepEd Order No. 11, s. 2018 (Guidelines on the Preparation and Checking of School Forms) and DepEd Order No. 27, s. 2019 (Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes) a **Seminar-Workshop on Checking of School Forms cum Division Validation of SY 2021-2022 BEIS Data Gathering Forms** will be held on June 14-16, 2022, at the SDO Conference Hall.

Participants to this activity are the **Division Checking Committee**, the **Division Validation Team**, and the **School Heads/BEIS Coordinators** (see attached schedule of activities).

During the scheduled validation, the School BEIS Coordinators are instructed to bring laptop, printed copy of the BEIS data gathering forms and other supporting documents which may be required by the validators.

Meals and snacks of the participants and technical working group and other expenses which may be incurred in the conduct of this activity shall be charged against the Division MOOE subject to existing accounting and auditing rules and regulations.

Immediate and widest dissemination of this Memorandum is desired.



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**SEMINAR-WORKSHOP ON THE CHECKING OF SCHOOL FORMS cum
DIVISION VALIDATION OF SY 2021-2022 BEIS DATA GATHERING FORMS**
June 14-16, 2022

SCHEDULE OF ACTIVITIES

DATE	TIME	ACTIVITY	PARTICIPANTS
June 14, 2022 Tuesday	8:00 am - 9:00 am	Orientation-Workshop on Checking of School Forms	• Division Checking Committee
	9:00 am - 12:00 nn	Validation-Workshop on BEIS Data Gathering Forms / School Profiles by the Division Validation Team (DVT)	• Dapitan Central District, Private Schools & SUC
	1:00 pm - 5:00 pm		• Taguilon District School Head/BEIS Coordinators
June 15, 2022 Wednesday	8:30 am - 12:00 nn	Validation-Workshop on BEIS Data Gathering Forms / School Profiles by the Division Validation Team	• Barcelona District School Head/BEIS Coordinators
	1:30 pm - 5:00 pm		• Potungan District School Head/BEIS Coordinators
June 16, 2022 Thursday	8:30 am - 12:00 nn	Validation-Workshop on BEIS Data Gathering Forms / School Profiles by the Division Validation Team	• Baylimango District School Head/BEIS Coordinators
	1:30 pm - 5:00 pm		• Sulangon District School Head/BEIS Coordinators

Division Checking Committee

Chair: CID Chief Ella Grace M. Tagupa, EdD
Vice Chairs: SGOD Chief Sherlito E. Sagapsapan
All Public Schools District Supervisors / Principals In-Charge of the District
Members: All Surrogate Supervisors & Division Planning Officer

Division Validation Team

Elsa Q. Aranas	SPED Data	Jephone P. Yorong, Ed.D.	Learning Resource Data
Michelle V. Torres, EdD	HR Data (Trainings)	Olga P. Miranda, CPA, JD	MOOE / Finance Data
Cynthia O. Dalman	HR Data (Personnel)	Gwilym C. Elumba, RN	School Health Data
PSDS /PICD	Curriculum / LAC Data	Glenn E. Mohametano, DDM	Dental Health Data
Vicente Ramon V. Suarez II	Research Data	Germanico C. Malacat	Sports Data
Danilo M. Santiago	Youth Formation / CP	Jonathan D. Reluya	DRRM Data
Lauriel A. Balucan	ICT-Related Data	Florence S. Gallemit	IPed Data

Technical Working Group

Documentation: Junnefe C. Jaralve

Program: Vicente Ramon V. Suarez II



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