




Republic of the Philippines  
**Department of Education**  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

**Office of the Schools Division Superintendent**

**MEMORANDUM**

No. 193, s. 2022

TO : Concerned Division Personnel

FROM :  FELIX ROMY A. TRIAMBULO, CESO V  
Schools Division Superintendent

DATE : May 13, 2022

SUBJECT : Submission of Proof of payment on cell cards and mobile subscription

In connection with DepEd Order No. 17, 2019 Re: Guidelines on the Provision and Use of Official Mobile Phones, Prepaid Lines and Prepaid Loads, you are hereby directed to submit any proof of payment on cell cards and mobile subscription on or before every 29th of the month at the Supply Office. Reimbursement of which will be in a form of a payroll and be downloaded in the corresponding DBP ATM Account on the following month.

Attached is the Summary of Monthly Load Allowance per personnel.

Please be guided accordingly.



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**ANNEX A**

**LIST OF PERSONNEL/STAFF WHO WILL AVAIL OF OFFICIAL MOBILE PHONE SUBSCRIPTIONS/LINES AND PREPAID LOADS**

Below is the list of Personnel/Staff of DepED Dapitan City Division Office who will avail of mobile phone subscriptions/lines and prepaid loads, chargeable against the allowable provision for such purpose. This provision will facilitate the accomplishment of functions and responsibilities of the DepED Dapitan City Division Office.

NAME	POSITION	JUSTIFICATION	MONTHLY ALLOCATION (PHP)
FELIX ROMY A. TRIAMBULO	SDS	to coordinate with stakeholders, to gather data from regional offices	3,000.00
ROSALIO B. CONTURNO, JR.	OIC - ASDS	to coordinate with stakeholders, to gather data from regional offices	2,500.00
SHERLITO E. SAGAPSAPAN	CES - SGOD	to coordinate with stakeholders, to gather data from regional offices	2,000.00
ELLA GRACE M. TAGUPA	CES - CID	to coordinate with stakeholders, to gather data from regional offices	2,000.00
OLGA P. MIRANDA	ACCOUNTANT III	to coordinate with stakeholders, to gather data from regional offices	500.00
GEORDITO T. OLARIO	AO V	to coordinate with stakeholders, to gather data from regional offices	500.00
ROSA BELINDA P. GEMPEROSO	AO V	to coordinate with stakeholders, to gather data from regional offices	500.00
ANN J. AGDA	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
ESMERALDA A. BAGAIPPO	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
FLORENCE S. GALLEMIT	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
GERMANICO C. MALACAT	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
JEPHONE P. YORONG	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
LINDO O. ADASA, JR.	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
LUNA LUZ B. RACHO	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
MA. PERGA A. CADIENTE	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
VICENTE JOSE V. SUAREZ II	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
JERRY M. PERONG	EPS	to coordinate with stakeholders, to gather data from regional offices	500.00
JIMMY B. GAHUMAN	PSDS	to coordinate with stakeholders, to gather data from regional offices	500.00
BELEN R. TALIC	PSDS	to coordinate with stakeholders, to gather data from regional offices	500.00
ELSA Q. ARANAS	PSDS	to coordinate with stakeholders, to gather data from regional offices	500.00
JOSE C. OVERA	PSDS	to coordinate with stakeholders, to gather data from regional offices	500.00
CRISTINA Z. VILLORIA	PSDS	to coordinate with stakeholders, to gather data from regional offices	500.00
JOY I. CAGBABANUA	PSDS	to coordinate with stakeholders, to gather data from regional offices	500.00
NUEVA A. ANDAG	SEPS	to coordinate with stakeholders, to gather data from regional offices	500.00
MICHELLE V. TORRES	SEPS	to coordinate with stakeholders, to gather data from regional offices	500.00
JOHANN ANDREI A. LADERA	EPS II	to coordinate with stakeholders, to gather data from regional offices	500.00
VICENTE RAMON V. SUAREZ II	EPS II	to coordinate with stakeholders, to gather data from regional offices	500.00
JONATHAN D. RELUYA	PDO II	to coordinate with stakeholders, to gather data from regional offices	500.00
RUBY V. PAGUNTALAN	PDO II	to coordinate with stakeholders, to gather data from regional offices	500.00
NATHANIEL A. MENDIOLA	OIC - SO	to coordinate with stakeholders, suppliers, and end-users	500.00
CYNTHIA O. DALMAN	AO IV	to coordinate with stakeholders, to gather data from regional offices	500.00
LAURIEL A. BALUCAN	ITO	to coordinate with stakeholders, to gather data from regional offices	500.00
GLENN E. MOHAMETENO	DENTIST II	to coordinate with stakeholders, school nurses	500.00
GWILYM C. ELUMBA	NURSE II	to coordinate with stakeholders, to gather data from regional offices	300.00
ENIEROSE C. TOME	OIC - CASH	to coordinate with stakeholders, suppliers, end-users, and banks	300.00
AMYTHYST FAITH O. DIAO	AO II	to coordinate with stakeholders, newly hired employees, csc	300.00
MAY C. SAGUIN	ADAS III	to coordinate with stakeholders	300.00
RUTH B. ABAPO	ADAS III	to coordinate with stakeholders	300.00



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ARNI G. JAUCULAN	ADAS II	to coordinate with stakeholders, suppliers, and end-users	300.00
JUNNEFE C. JARALVE	ADAS III	to coordinate with stakeholders, to gather data from regional offices	200.00
ARJEAN M. ALPECHE	ADAS II	to coordinate with stakeholders	200.00
<b>TOTAL</b>			<b>26,200.00</b>

The total amount of Twenty Six Thousand Two Hundred Pesos only (P26,200.00) is chargeable against and within the approved monthly ceiling for the personnel/ staff of DepED Dapitan City Division Office, as provided in the Guidelines on the Use of Mobile Phone Subscriptions/Lines and Prepaid Loads under DepEd Order No. 17, series 2019, dated May 18, 2019.

Approved by:

**FELIX ROMY A. TRIAMBULO, CESO V**

Schools Division Superintendent  
 Office of the Schools Division Superintendent



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