

Republic of the Philippines

Department of Education

REGION IX SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM No.14 S. 2022

TO: LORA WENELLA M. AMORES

AO II

Internal Auditor for Control of NCs and Corrective actions

AMETHYST FAITH O. DIAO

ADAS III

Internal Auditor for Management Review

NERISSA T. LUANG

AO II

Internal Auditor for Internal Quality Audit

FROM: FELIX ROMY A. TRIAMBULO, CESO V.

Schools Division Superintendent

SUBJECT: CONDUCT OF SPECIAL AUDIT

DATE: January 1 0, 2022

In Compliance with the requirements of ISO 9001: 2015, you are hereby directed to conduct Special Audits based on the following schedule,

Date: January 13, 2022

Time: 9:30 AM

Auditees: Sherlito E. Sagapsapan

Nueva A. Andag

At the end of the audit, you shall submit to Lead Auditor Nueva A. Andag the accomplished Audit Checklist and NC Report.

For Compliance.





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