



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 179, s. 2022

To: OIC, Assistant Schools Division Superintendent
 Chief Education Supervisors, CID & SGOD
 Public Schools District Supervisors
 Public Elementary & Secondary School Heads
 All Others Concerned
 This Division

From: *Felix Romy A. Triambulo*
FELIX ROMY A. TRIAMBULO, CESO V
 Schools Division Superintendent #

Subject: **COMPOSITION OF THE SCHOOLS DIVISION TECHNICAL WORKING GROUP (SDTWG) ON THE CONDUCT OF THE 2021 NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS**

Date: **APRIL 27, 2022**

In reference to DepEd Memorandum No.165, s. 2022 dated April 20, 2022 RE: Conduct of the 2021 National Qualifying Examination for School Heads, the Schools Division Technical Working Group (SDTWG) is hereby constituted with the following composition, to wit:

Name	Position	Responsibilities
Felix Romy A. Triambulo, CESO V SDS	Chair	<ul style="list-style-type: none"> sign division issuances and documents related to the conduct of the 2021 NQESH.
Rosalio B. Conturno, PhD OIC-ASDS	Vice-Chair	<ul style="list-style-type: none"> assume the function of the SDTWG Chair in the absence of the latter
Sherlito E. Sagapsapan CES (SGOD)	Division NQESH Coordinator	<ul style="list-style-type: none"> coordinate with the RTWG with regard to the directions, preparation, administration and supervision of the test
Geordito T. Olario AO V Cynthia O. Dalman AO IV (Personnel)	Member	<ul style="list-style-type: none"> disseminate information to all examinees and facilitate the issuance of Service Records and Certificate of Performance Ratings of the applicants



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Department of Education
 Division of Dapitan City
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Enierose C. Tome Registrar I/Cashier-Designate	Member	<ul style="list-style-type: none">receive payment of examination fees from the qualified test takers
Lauriel A. Balucan ITO I	Member	<ul style="list-style-type: none">ensure that all applicants are issued with an official DepEd Email Account prior to the online registration, and/or activate the DepEd email accounts in case of applicants with existing accounts and provide technical support in the use and simulation of the NQESH-OAS
Dr. Nueva A. Andag SEPS (SMME)	Member/SDO Evaluator	<ul style="list-style-type: none">evaluate the qualification of applicants and the completeness and authenticity of the documents submitted by the applicant and issue the system generated COEs through the NQESH - OAS
Johann Andrei A. Ladera Ed. Program Specialist II	Secretary	<ul style="list-style-type: none">assist the SDTWG and perform other tasks relative to the conduct of the 2021 NQESH

Immediate dissemination of this memorandum is desired.



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