





Republic of the Philippines  
**Department of Education**  
REGION IX  
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 17 s. 2022

TO : OIC, Assistant Schools Division Superintendent  
Chief Education supervisors, CID & SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
School WinS Coordinators  
School WinS Technical Working Group  
This Division

FROM :   
FELIX ROMY A. TRIAMBULO, CESO V  
Schools Division Superintendent 

SUBJECT: WASH IN SCHOOL (WinS) MONITORING FOR SY 2021-2022

DATE : JANUARY 7, 2022

This Office disseminates DepEd OUA Memo. No. 00-1221-0159 titled **WinS MONITORING PROGRAM FOR SY 2021-2022**. This program aims to ensure that all schools report and update their WinS status yearly with the use of the Three Star Approach (TSA)

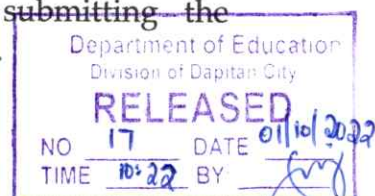
In this regard, all School Heads and School ICT Coordinators/WinS Coordinators are directed to **update and upload their WinS** status on or before **March 14, 2022** by using the Three Star Approach (TSA). The WinS Reporting and Monitoring forms may be accessed through <https://deped-wins.sysdb.site/Login/>.

For more assistance and information on technical issues regarding uploading and accessing the Online Monitoring System, e mail [deped.wins.help@gmail.com](mailto:deped.wins.help@gmail.com) and your respective Regional WinS Focal Person.

Accomplished and uploaded tools must be submitted in soft SOFT COPY to the Health and Nutrition Section's email address [gwilym.elumba@deped.gov.ph](mailto:gwilym.elumba@deped.gov.ph) on or before **March 14, 2022**.

The following format shall be used when saving and submitting the accomplished tool: **SCHOOL NAME\_WINS REPORT SY 2021-2022**.

For your information and strict compliance.  
SGOD - SHN - 006 - S - 2021



**Address:** Sunset Boulevard, Dawo, Dapitan City  
**Telephone No.:** (65) 908-8242 **Fax No.:** (65) 908-8361  
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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**OJA MEMO 00-1221-0159**

**MEMORANDUM**

22 December 2021

For: **Regional Directors and BARMM Education Minister**  
**Schools Division Superintendents**  
**Regional and Division Coordinators**  
(Water, Sanitation, and Hygiene [WASH] in Schools [WinS])  
**Public Schools District Supervisors (PSDS)**  
**School Heads**  
**All Others Concerned**

Subject: **WINS MONITORING PROGRAM FOR SY2021-2022**

To set specific parameters and standards essential to every learner's right to access WinS and learning centers nationwide, the Department of Education (DepEd) issued Department Order No. 10, s. 2016 titled *Policy and Guidelines for the Comprehensive Water, Sanitation, and Hygiene in Schools (WinS) Program*.

In line with this, the Office of the Undersecretary for Administration (OJA) directs Schools Division Superintendents (SDSes) to **ensure that all schools report and update their WinS status yearly** with the use of the Three Star Approach (TSA). The WinS Reporting and Monitoring forms can be accessed through <https://deped-wins.sysdb.site/Login/>.

Kindly refer to the following **reminders for SY2021-2022**:

1. For schools that are part of the pilot implementation of face-to-face classes:
  - a. Fill out the WinS Monitoring Tool using the current school year's data for all indicators.
2. For schools that remain under remote learning modalities:
  - a. Use the SY2019-2020 data for the non-applicable questions or refer to **OJA Memo 00-0521-0145** dated 06 May 2021 for the guidelines on filling out the WinS Monitoring Tool.
  - b. For the question on daily group handwashing activity (one of the five crucial indicators), use the SY2019-2020 data or indicate that this requirement is met through the strict implementation of handwashing for everyone entering school premises.

**Office of the Undersecretary for Administration (OJA)**

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Answer question #32 of the WinS Monitoring Tool (shown below) with **5 times a week** and indicate involvement of teachers/students assigned to support handwashing at school entrance.

32. How many times in a week is supervised group handwashing with soap conducted for all children in the school? (Write 0 if this is not done in school.) \_\_\_\_\_

All schools are advised to refer to the WinS booklets on Water, Sanitation, Hygiene and Deworming for additional details on compliance with indicators. These are available at the DepEd WinS Webpage at <https://wins.deped.gov.ph/category/wins-resources/> .

The deadline for submission is on **31 March 2022**. For more assistance and information on technical issues regarding uploading and accessing the Online Monitoring System, email [deped.wins.help@gmail.com](mailto:deped.wins.help@gmail.com) and your respective Regional WinS Focal Person. For WinS policies, programs, and resources, email [wins@deped.gov.ph](mailto:wins@deped.gov.ph) .

For queries or concerns on this subject, please contact Dr. Maria Corazon C. Dumlao (Chief) and Mr. Vonerich B. Berba (Education Program Specialist II) of the BLSS-SHD, through (02) 8632 9935 or email at [blss.shd@deped.gov.ph](mailto:blss.shd@deped.gov.ph)

For guidance and strict compliance.

  
**ALAIN DEL B. PASCUA**  
Undersecretary



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