



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY


Office of the Schools Division Superintendent

DIVISION MEMORANDUM

No. 169, s. 2022

To: LAURIEL A. BALUCAN ITO I
JUNEREY E. ABILA
Sulangon NHS

LUZILITO DAAN
Ilaya NHS

From: This Division

FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent

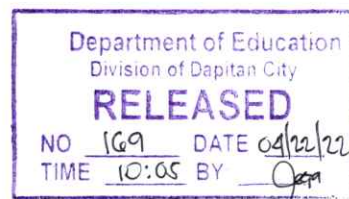
Subject: COMPOSITION AND ASSIGNMENT OF THE DIVISION COMPUTER BASED ENGLISH PROFICIENCY TEST (CB-EPT) INFORMATION TECHNOLOGY TEAM

Date: April 18, 2022

Relative to the conduct of the **Computer-Based English Proficiency Test (CB-EPT)** to teacher-applicants by the Bureau of Education Assessment (BEA) on May 2-5, 2022 at Jose Rizal Memorial State University (JRMSU), Main Campus, Dapitan City, a Division **Computer Based English Proficiency Test (CB-EPT) Information Technology Team** is hereby created with the following composition and assignment, to wit:

Team Leader - Lauriel A. Balucan
ITO I
Team Leader

Members - LuzilitoDaan
- Junery Abila



The Team Leader in coordination with the members shall take charge of the following activities prior to the conduct of the CB-EPT Pre-Examination Orientation, to wit:

1. Prepare and sign Checklists of Technical Specifications to be posted in every computer unit;



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2. Prepare the User Registration Form (Examinees Email Address) in sequence. (Example EPT.Dapitan 001) – User Name Sequence
3. Prepare the examinees Log-in Stub to be given to each examinee;
4. Install the Safe Examination Browser (SEB) in every unit; download the SEB Installer in this link: <http://deped.in/CBTEPTForms>

Please coordinate with Dr. Nueva A. Andag, Division Testing Coordinator with CP No. 0905 417 4354, in preparation of other documents required for the Bureau of Education Assessment (BEA) Pre-Examination Orientation.

For your information and compliance.



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