




Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MEMORANDUM

No. 124 s. 2022

TO : ASST. SCHOOLS DIVISION SUPERINTENDENT
CHIEF EDUCATION SUPERVISORS (CID & SGOD)
PUBLIC SCHOOLS DISTRICT SUPERVISORS
ELEM. & SEC. SCHOOL HEADS
ADMINISTRATIVE OFFICER V
ALL OTHERS CONCERNED
This Division

FROM : 
FELIX ROMY A. TRIAMBULO, CESO V
Schools Division Superintendent

SUBJECT : REQUEST FOR THE MASTER LIST OF LDM COMPLETERS AND
PROGRAM COMPLETION REPORTS

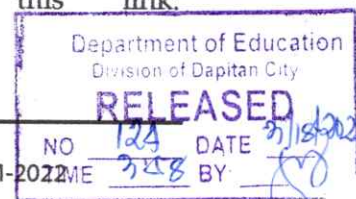
DATE : March 11, 2021

1. Pursuant to **MEMORANDUM OSEC-NEAP-OD-2022-037** dated February 21, 2022 from **Undersecretary Atty. Revsee A. Escobedo**, this division requests the list of all LDM Completers per district. Public Schools District Supervisors (PSDSs) and Principal In-Charged of the District (PICDs) are requested to submit the following, to wit:
 - a. LDM Form 4 (pre-implementation)
 - b. LDM Form 4P (practicum portfolio)
2. This request aims to:
 - a. validate the accuracy and completeness of the submitted LDM form 4 and form 4P data for the granting of PD credit units.
 - b. ensure correctness of data for the registration of completers in the Professional Development Information System (PDIS), and
 - c. gather necessary data for the enhancement of LDM year 2 implementation.
3. All School Heads will submit the **LDM Form 4** (pre-implementation) and **LDM Form 4P** (practicum portfolio) to the district office on or before March 17, 2022.
4. All Public School District Supervisors (PSDSs) and Principal In-Charged of the District (PICDs) will submit the hard copy of consolidated **LDM Form 4** (pre-implementation) and **LDM Form 4P** (practicum portfolio) to the division office on or before March 23, 2022, while the soft copy will be uploaded through this link:
<https://forms.gle/AS6mxgHwYtg9yQJa8>



Address: Sunset Boulevard, Dawo, Dapitan City
Telephone No.: (65) 908-8242
Website: www.depeddapitan.net

SGOD-HRD-DM-2022ME
Fax No.: (65) 908-8361
Email Address: dapitancity@deped.gov.ph





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5. The soft copy of forms can be access through this link:
<https://drive.google.com/drive/folders/1cvgRSs2ppZ9RDBHdiX6kvarklAVziSZR?usp=sharing>
6. For queries, you may contact Michelle V. Torres, SEPS-HRDS, SGOD with Cellphone No. 09982945472.
7. Immediate dissemination of and strict compliance with this Memorandum is desired.

SGOD-HRD-DM-2022-03-03



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Website:	www.depeddapitan.net	Email Address: dapitancity@deped.gov.ph



Republic of the Philippines
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Office of the Director

MEMORANDUM

OSEC-NEAP-OD-2022-037

TO : Regional Directors
NEAP-R Focal Persons
All Others Concerned

THRU : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Regional Operations

FROM : **JOHN ARNOLD S. SIENA**
Director IV *CA*

SUBJECT : **REQUEST FOR THE MASTER LIST OF LDM COMPLETERS AND
PROGRAM COMPLETION REPORTS**

DATE : **February 21, 2022**

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1. In relation to the advisories released last year, specifically NEAP Advisory 07-01 s. 2021, NEAP Advisory 09-04 s. 2021, and NEAP Advisory 09-07 s. 2021, which covered reminders and instructions on the submission of LDM form 4 (pre-implementation) and form 4P (practicum portfolio), this office requests the **list of all completers from the regions** that were issued LDM participation and completion certificates. Also, we would like to request for the regional form managers to furnish us with a copy of the **program completion report**.
 2. This request aims to
 - a. validate the accuracy and completeness of the submitted LDM form 4 and form 4P data for the granting of PD credit units,
 - b. ensure correctness of data for the registration of completers in the Professional Development Information System (PDIS), and
 - c. gather necessary data for the enhancement of LDM year 2 implementation.
 3. NEAP in the Region (NEAP-R) Focal Persons and/or Human Resource Development Division (HRDD) Chiefs are expected to lead the region and school divisions in the submission of the requested data with accuracy and timeliness.



4. Enclosed are the templates to be used which are to be submitted **on or before March 31, 2022** via email at lcpcapbldg@gmail.com with the subject "[Region] LDM Master List and Program Completion Report."
5. For questions or concerns, please contact **Mr. Daniel Mabini** or **Mr. Dustin Troy Joson** of NEAP-PDD through email at lcpcapbldg@gmail.com.
6. Immediate dissemination of and appropriate action on this memorandum are earnestly desired.

Noted:

Nepomuceno A. Malaluan

ATTY. NEPOMUCENO A. MALALUAN

Undersecretary/Chief of Staff

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