



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

Division Memo. 104, 2022

MEMORANDUM

TO : **OIC-ASDS, CHIEFS, ESPS, SECTION HEADS,
CHAIRPERSONS**
This Division

FROM : **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent

SUBJECT : **IMMEDIATE SUBMISSIONS OF SCHEDULES OF
ACTIVITIES FOR FISCAL YEAR 2022**

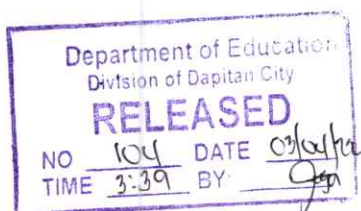
DATE : **March 3, 2022**

All concerns are to submit immediately **SCHEDULES OF ACTIVITIES FOR FISCAL YEAR 2022.**

A. Activities conducted January 1 to March 2, 2022

B. Activities to be conducted from March 3 to December 31, 2022

Sample Matrix is attached



A. January 1 to March 2, 2022				COST/ EQUIPMENT
DATE	ACTIVITY	PARTICIPANTS	VENUE	
2022				
Jan. 6	CLIM-CPD	SDS, ASDS, Chiefs, EPS, PSDS, Principals, Section Heads	SDO Conference Room	
Feb. 11	JRMSU-DepEd Research Launching	SDS, Research Coor, Teachers	Zoom	
Feb. 14	Performance Awards and Recognition	SDS, Chiefs, EPS, PSDS, Awardees	Dapitan City NHS Conference Room	Meals
	Galaw Pilipinas	EPS Malacat GP Team, MAPEH/MSEP Teachers	Potungan NHS, Barcelona NHS	Office Vehicle
Feb. 15	Galaw Pilipinas	EPS Malacat GP Team, MAPEH/MSEP Teachers	Sulangon CES, Dapitan City NHS	Office Vehicle
Feb. 16	Galaw Pilipinas	EPS Malacat GP Team, MAPEH/MSEP Teachers	Baylimango CES, Taguilon ES	Office Vehicle
	COA Exit Conference	SDS, ASDS, Chiefs, Finance < Supply, Chairpersons, COA Personnel	SDO Conference Room	Meals
Feb. 17	Galaw Pilipinas	EPS Malacat GP Team, SDO Personnel	SDO Conference Room & Grounds	
Feb. 21	Virtual Flag Raising	Usec. Pascua, SDO Personnel, etc.	Zoom	
Feb. 22	Virtual Press Conference with Sec. Briones	Usec. Briones, Region, SDO Personnel, etc.	Zoom	
Feb. 23	Virtual KNPI Comelec Training	MBC, CBC, Zambo Norte	Zoom	
March 1	F2F Classes Monitoring	SDS, EPS, Principals, Teachers, Pupils, Students	Sinonoc ES, Baylimango NHS & CES, Guimputan IS, etc.	Office Vehicle
March 2	4 th IPED Summit	SDS, ASDS, EPS, PSDS, Principals, Teacher, Pupils, Students, Timuays, B Officials	Aseniero ES	Office Vehicle, School MOOEs
B. March 3 to December 31, 2022				
March 3-4	F2F Classes Monitoring, Galaw Pilipinas, Team Building	SDS, ASDS, EPS, PSDS, Principals, Non-Teaching Personnel, etc.	Aliguay IS	Hired Motor Boat
March 4	Region Galaw Pilipinas Launching	SDS, MAPEH Coordinator	Zoom	
March 7-11	Schools SBM Level Validation	SBM Team	30 Schools	Office Vehicle
March 14	F2F Classes Monitoring	SDS, EPS, PSDS, Principals, Teachers, Pupils, Students	Sulangon CES, Sulangon NHS, Antipolo ES, Owaon ES, Larayan ES, Liyang ES, Sicayab ES	Office Vehicle
March 15	F2F Classes Monitoring	SDS, EPS, PSDS, Principals, Teachers, Pupils, Students	Barcelona CS, Barcelona NHS, Ilaya ES, Ilaya NHS, Burgos ES	Office Vehicle
March 16	F2F Classes Monitoring	SDS, EPS, PSDS, Principals, Teachers, Pupils, Students	Bacong ES	Office Vehicle, Hired Motor Boat