



Republic of the Philippines
Department of Education
 REGION IX
 SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

Division Memo. 414, 2021
 MEMORANDUM

TO : **ALL SDO PROPER PERSONNEL, PSDS/PIC,
 SECONDARY PRINCIPALS**
 This Division

FROM : **FELIX ROMY A. TRIAMBULO, CESO V**
 Schools Division Superintendent

SUBJECT : **2021 YEAR END AND 2022 YEAR BEGINNING
 CONFERENCE – December 21, 2021**

DATE : **December 13, 2021**

This conference will be held in Bajamunde Farms Pension beginning at 9:30AM on December 21, 2021.

Record Officer Cynthia Dalman is directed to check the attendance and provide the SDS Office one original copy.

All are expected to help in the preparation through the committees/groups identified by EPS Luna Luz B. Racho.

Schedule:

9:30 – 10:00 AM	Registration	Cynthia Dalman
10:00 – 11:00 AM	Performance 2021	Felix Romy A. Triambulo, CESO V
11:00 – 12:00NN	RPMS Review & Evaluation	
12:00NN – 1:00PM	LUNCH BREAK	
1:00 – 2:00PM	Performance Planning 2022	
2:00 – 3:00PM	Commitment for 2022	
3:00 – 4:00PM	Other Matters	
4:00PM ...	Open Forum	

Department of Education
 Division of Dapitan City
RELEASED
 NO 414 DATE 12/13/2021
 TIME 8:21 BY [Signature]

OSDS-SDS-DM-2020-011



Address: Sunset Boulevard, Dawo, Dapitan City
 Telephone No.: (65) 908-8242 Fax No.: (65) 908-8361