



Republic of the Philippines
Department of Education
REGION IX
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

MEMORANDUM
No. 748 s. 2021

TO : **MARY ANN Z. CAGATAN**
Teacher III
Oro Elementary School
Baylimungo District

FROM : **FELIX ROMY A. TRIAMBULO, CESO V**
Schools Division Superintendent

SUBJECT : Designation Order

DATE : October 27, 2021

In the exigency of the service, you are hereby designated as Teacher -In Charge of Banbanan Elementary School, Baylimungo Schools District, this Division, effective November 3, 2021, without additional compensation.

This designation bears the authority to assume the powers, duties and responsibilities of the School Head and shall remain effective therein unless revoked at will for cause.

For your guidance and compliance.

Cc:

ASDS
CID
SGOD
Accountant III
AO V
AO IV (Personnel)
Planning Office

OSDS-ADMS-PER-P02-DESO-2021-002

MARY ANN Z. CAGATAN



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NO 748 DATE 10/28/2021
TIME 10:32 BY [Signature]