Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

QUOTATION SUBMISSION SHEET

RFQ No. 2026-01-0422

The Schools Division Superintendent
Department of Education
Schools Division of Dapitan City
Sunset Boulevard, Dawo, Dapitan City

Attention: The Chair

Sir:

I have the honor to submit our quotation for the following supplies/ articles/ materials for appraisal by the committee.

Procurement Title: Accommodation must be located within 1 km radius from Bulwagan ng Katarungan, venue of hearing.

ABC : Php 13,200.00

Stock No.	Unit	Item Description	Quantity	Estimated Unit Price	Unit Cost	Total Cost
1		ROOM ACCOMMODATION WITH MEALS (EARLY CHECK IN WITH DINNER, BREAKFAST, AND LUNCH) CHECK IN: JAN 27, 2026 CHECK OUT: JAN 29, 2026	1	3,300.00		
2		ROOM ACCOMMODATION WITH MEALS (EARLY CHECK IN WITH DINNER, BREAKFAST, AND LUNCH) CHECK IN: APR 15, 2026 CHECK OUT: APR 17, 2026	1	3,300.00		
3		ROOM ACCOMMODATION WITH MEALS (EARLY CHECK IN WITH DINNER, BREAKFAST, AND LUNCH) CHECK IN: JUL 15, 2026 CHECK OUT: JUL 17, 2026	1	3,300.00		
4		ROOM ACCOMMODATION WITH MEALS (EARLY CHECK IN WITH DINNER, BREAKFAST, AND LUNCH) CHECK IN: OCT 15, 2026 CHECK OUT: OCT 17, 2026	1	3,300.00		

Until a formal Contract in the form of Purchase Order is prepared and executed, this quotation, shall be binding upon us.

We understand that you are not bound to accept the lowest or any quotation you may receive.

We certify/confirm that we comply with the eligibility requirement as required i.e. GEPS Registration Certificate and others as may be necessary.

Signed this _____ day of _____ 2026.

_____ _____

[Signature of Supplier over printed name or authorized representative] *[in the capacity of/designation of authorized representative]*

Duly authorized to sign Quotation for and on behalf of :

_____ **Awarded to:** _____

[Registered Company/Business Name of the Supplier]

PhilGEPS Reg. No.: _____ _____

Address: _____

Telephone No.: _____ _____ _____

Telefax No.: _____

Email Address: _____ _____ _____

BAC-QSS-04