



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

QUOTATION SUBMISSION SHEET

RFQ No. 2026-08-0583

The Schools Division Superintendent
Department of Education
Schools Division of Dapitan City
Sunset Boulevard, Dawo, Dapitan City

Attention: The Chair

Sir:

I have the honor to submit our quotation for the following supplies/ articles/ materials for appraisal by the committee.

Procurement Title: Cultivating Professional Mindset and Stress Management for Personal Growth cum 2026 Shrine for Excellence Awarding Ceremony on October 2, 2026.

ABC : Php 45,900.00

Stock No.	Unit	Item Description	Quantity	Estimated Unit Price	Unit Cost	Total Cost
1	piece/s	Plaques of Recognition (Acrylic, 10 inches, inclusive of layout)	30	1,000.00		
2	pieces	Picture Frame A4 size	75	200.00		
3	packs	Specialty Paper (Pale Cream, 8.5"x11", 90 GSM, 10 sheets per pack)	20	45.00		

Until a formal Contract in the form of Purchase Order is prepared and executed, this quotation, shall be binding upon us.

We understand that you are not bound to accept the lowest or any quotation you may receive.

We certify/confirm that we comply with the eligibility requirement as required i.e. GEPS Registration Certificate and others as may be necessary.

Signed this _____ day of _____ 2026.

[Signature of Supplier over printed name or authorized representative]

[in the capacity of/designation of authorized representative]

Duly authorized to sign Quotation for and on behalf of :

Awarded to: _____

[Registered Company/Business Name of the Supplier]

PhilGEPS Reg. No.: _____

Address: _____

Telephone No.: _____

Telefax No.: _____

Email Address: _____

BAC-QSS-04



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