Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

QUOTATION SUBMISSION SHEET

RFQ No. 2026-08-0562

The Schools Division Superintendent
Department of Education
Schools Division of Dapitan City
Sunset Boulevard, Dawo, Dapitan City

Attention: The Chair

Sir:

I have the honor to submit our quotation for the following supplies/ articles/ materials for appraisal by the committee.

Procurement Title: Orientation on the Distribution, Utilization and Monitoring of Reading Materials for Key Stage 1 (Kindergarten to Grade 3)

ABC : Php 24,823.50

Stock No.	Unit	Item Description	Quantity	Estimated Unit Price	Unit Cost	Total Cost
1	paxes	Meals and Snacks One (1)set lunch One (1) snack (9am snack) * free flowing brewed coffee, chocolate drink, or tea * At Library Hub, Dapitan Central School Date : August 20, 2026	65	381.90		

Until a formal Contract in the form of Purchase Order is prepared and executed, this quotation, shall be binding upon us.

We understand that you are not bound to accept the lowest or any quotation you may receive.

We certify/confirm that we comply with the eligibility requirement as required i.e. GEPS Registration Certificate and others as may be necessary.

Signed this _____ day of _____ 2026.

_____ _____
[Signature of Supplier over printed name or authorized representative] *[in the capacity of/designation of authorized representative]*

Duly authorized to sign Quotation for and on behalf of :

_____ **Awarded to:** _____
[Registered Company/Business Name of the Supplier]
PhilGEPS Reg. No.: _____ _____
Address: _____
Telephone No.: _____ _____ _____
Telefax No.: _____

Email Address: _____ _____ _____

BAC-QSS-04