Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

REQUEST FOR QUOTATION

January 12, 2026

The Department of Education, Schools Division of Dapitan City through the Bids and Awards Committee (BAC) hereby invites all interested suppliers to submit quotation for:

Procurement Title: For the Hauling and Delivery Services of the RO-Procured FY 2025 Self-Learning Modules (SLMs).

ABC : Php 7,540.00
RFQ Number : 2026-01-0417

Deadline for submission of sealed quotation: **January 14, 2026 @ 10:00 AM**
Date of Opening of Bids: **January 14, 2026**
Office of the BIDS and AWARDS COMMITTEE
DepEd - Schools Division of Dapitan City
Sunset Boulevard, Dawo, Dapitan City

TERMS AND CONDITIONS/SPECIFICATIONS AND REQUIREMENTS:

1. The interested Supplier shall purchase the bidding documents from the BAC Secretariat pursuant to Section 17.4 of the IRR of RA 9184 following the standard rate stipulated therein.
2. Supplier shall quote all of the goods above-cited in sealed quotation.
3. Labelling of envelopes shall follow the format below:

> Department of Education - Schools Division of Dapitan City
> Sunset Boulevard, Dawo, Dapitan City
> 065-213-6227
>
> Procurement Title: For the Hauling and Delivery Services of the RO-Procured FY 2025 Self-Learning Modules (SLMs).
>
> ABC : Php 7,540.00

4. Prospective/Interested Suppliers shall submit together with its quotation the following documents:
   a. Mayor's / Business Permit
   b. PhilGEPS Registration Number
   c. Omnibus Sworn Statement
   d. Income/Business Tax Return
5. Quotation exceeding the ABC shall automatically be rejected.
6. Delivery date shall be Ten (10) days after the receipt of PO.
7. NCA Requested/Payment within 30 to 60 days upon receipt of complete supporting documents.

The DepEd, Schools Division of Dapitan City reserves the right to reject any or all quotations with or without cause and to award the contract to a supplier whose offer is the most advantageous to the government.

AURELIO A. SANTISAS, CESE
Assistant Schools Division Superintendent
Chair, Bids and Awards Committee

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SCHOOLS DIVISION OF DAPITAN CITY

QUOTATION SUBMISSION SHEET

RFQ No. 2026-01-0417

The Schools Division Superintendent
Department of Education
Schools Division of Dapitan City
Sunset Boulevard, Dawo, Dapitan City

Attention: The Chair

Sir:

I have the honor to submit our quotation for the following supplies/ articles/ materials for appraisal by the committee.

Procurement Title: For the Hauling and Delivery Services of the RO-Procured FY 2025 Self-Learning Modules (SLMs).

ABC : Php 7,540.00

Stock No.	Unit	Item Description	Quantity	Estimated Unit Price	Unit Cost	Total Cost
1	liters	Diesel Fuel 95 Octane Conditions: 1. The distance of gasolinestation (Service Provider) must be within Dapitan City or Dipolog City 2. The service provider mustsupply quality diesel fuel. 3. The service provider must bill SDO Dapitan City based on the prevailing pump price at the time of loading of fuel. 4. The Supplier must issue a billing statement every 15th or 30th day of the month	116	65.00		

Until a formal Contract in the form of Purchase Order is prepared and executed, this quotation, shall be binding upon us.

We understand that you are not bound to accept the lowest or any quotation you may receive.

We certify/confirm that we comply with the eligibility requirement as required i.e. GEPS Registration Certificate and others as may be necessary.

Signed this _____ day of _____ 2025.

_____ _____

[Signature of Supplier over printed name or representative] *[in the capacity of/designation of authorized authorized representative]*

[Registered Company/Business Name of the Supplier] PhilGEPS Reg. No.: _____

Address: _____

Telephone No.: _____

Telefax No.: _____

Email Address: _____

Sunset Boulevard, Dawo, 7101 Dapitan City
0912-617-7243
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dapitancity@deped.gov.ph
fb.com/DepEdDapitanCity

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