



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

Division Advisory No. 87, 2026
July 29, 2026

**SCHEDULE OF WRITTEN EXAMINATION, SKILLS TEST AND INTERVIEW
OF APPLICANTS FOR ADMINISTRATIVE ASSISTANT III**

Pursuant to Division Memorandum No. 359 s.2026, the Schools Division of Dapitan City through the Human Resource Merit, Promotion and Selection Board (HRMPSB) will conduct the interview, written examination, and skills test of applicants for **Administrative Assistant III** position as follows:

Position	Activity	Date	Time	Venue
Administrative Assistant III	Written Exam & Skills Test	August 3, 2026	8:30 am - 12:00 pm	SDO - Conference Hall
	Interview	August 3, 2026	1:30 pm - 5:00 pm	SDO - Conference Hall

For guidance and dissemination.

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