11 November 2026

DIVISION MEMORANDUM
No. 946, s. 2026

SUBMISSION OF THE DIVISION YEAR-END ACCOMPLISHMENT REPORT

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
OSDS, CID, and SGOD Officials and Personnel
Public Schools District Supervisors
Principal-In-Charge of the Districts
Program Owners of OSDS/CID/SGOD
All Others Concerned
This Division

1. In preparation of the incoming Capability Enhancement for Transformative and Empowered Service cum Year-End Performance Assessment on December 16, 2026, all program owners are directed to submit the Annual Accomplishment Report thru the link: https://bit.ly/2026-division-report . You can download the templates from the Folder: OneDrive_2026-11-04(2).

2. The preparation of the accomplishment report will cover from January to December 2026 and will be presented by Functional Division and Schools District.

3. For queries and information kindly contact the CES-SGOD,SEPS-SMME and the Division Planning Officer in the School Governance and Operations Division (SGOD).

4. For information and guidance.

JAY S. MONTEALTO, CESO V
Schools Division Superintendent

Department of Education
Division of Dapitan City
RELEASED
No: 949 Date: 11.12.26
Time: 2:52 By: