



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

**Office of the Schools Division
Superintendent**

6 October 2026

DIVISION MEMORANDUM

No. 485, s. 2026

**CONDUCT OF LEARNER RIGHTS AND PROTECTION (LRP) ON-WHEELS,
B.Y.A.H.E.ng DAPITAN**

To: Youth Formation Division Coordinator
Division Federation of Supreme Secondary Learner Government (DFSSLG)
Public Secondary School Heads
Supreme Secondary Learner Government (SSLG) Teacher-Advisers
School Head, Dapitan City National High School
Advisers, Dapitan City National High School
Class Presidents, Dapitan City National High School
Guidance Counselor, Dapitan City National High School
Guidance Advocates, Dapitan City National High School
Project Development Officer, Dapitan City National High School
All Others Concerned

1. Pursuant to the Guidelines on the National Implementation of Learner Rights and Protection (LRP) On-Wheels issued by the Office of the Undersecretary for Governance and Operations, the Schools Division Office of Dapitan City shall conduct the **LRP On-Wheels, B.Y.A.H.E.ng Dapitan on October 10, 2026 (Saturday)** at the **Dapitan City National High School (DCNHS) Senior High School Computer Laboratory Session Hall, Building 6, Room 1.**

2. The activity aims to strengthen learners' awareness and understanding of child rights, reporting mechanisms, online safety, gender sensitivity, anti-bullying policies, and school-based child protection systems. Through interactive discussions, advocacy sessions, and learner-centered activities, participants shall be empowered to become advocates of safe, inclusive, protective, and child-friendly learning environments.

3. The activity shall be participated in by the following:

- a. Class Advisers and Class Presidents of DCNHS;
- b. Two (2) Guidance Advocates;
- c. One (1) Guidance Counselor;
- d. One (1) Project Development Officer;
- e. Twenty (20) Peer Facilitators; and



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- f. Officers of the Division Federation of Supreme Secondary Learner Government (DFSSLG) and their respective advisers.
 - g. Ten (10) Officers of the School Parent-Teacher Association (SPTA) of DCNHS
 - h. Learner Formation Officers (LFOs)
4. All participants are expected to report to the venue at 7:30 a.m. on October 10, 2026 for registration and other preparatory activities.
5. Teacher-advisers concerned shall accomplish and submit the necessary participant information through the online registration form on or before October 7, 2026, through this link: <https://forms.gle/q2PsiCuykCJi31q2A>.
6. Teachers who shall serve as members of the Technical Working Group (TWG) shall be granted Vacation Service Credit, subject to the provisions and conditions stipulated under DepEd Order No. 13, s. 2024 and other applicable policies. Likewise, non-teaching personnel who are authorized to render services beyond regular working hours shall be granted Compensatory Time-Off (CTO), subject to existing rules and regulations of the Civil Service Commission (CSC) and the Department of Budget and Management (DBM), including CSC- DBM Joint Circular No. 2, s. 2004, as amended, supplemented, or superseded by subsequent issuances, as applicable.
6. Parents' Consent shall be served from the participants. Expenses for food, supplies and materials shall be charged against the Program Support Funds, while travel and other incidental expenses of participants shall be charged against the School Maintenance and Other Operating Expenses (MOOE) or SSLG Funds allocation or School Parent-Teacher Association (SPTA) Funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.
7. For questions, clarifications, and other concerns regarding the conduct of the activity, all concerned may communicate through the official email address of the DFSSLG at dfsslgdodapitan@gmail.com.
8. Immediate dissemination of and compliance with this Memorandum are desired.

JAY S. MONTEALTO, CESO V
Schools Division Superintendent



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Annex A. Technical Working Group/Facilitators/Speakers

Overseer:

JAY S. MONTEALTO
Schools Division Superintendent

SHERLITO E. SAGAPSAPAN
SGOD Chief

Overall Chairman:

DANILO M. SANTIAGO
YFD Coordinator

MARY LYNDIE G. BORGONIA
SSLG Adviser

Committees		Roles and Responsibilities
Planning		
	DANILO M. SANTIAGO <i>YFD Coordinator</i>	Leads the overall planning and manages the activity
	MARY LYNDIE G. BORGONIA <i>SSLG Adviser</i>	
	MARK MICHAEL E. CARREON <i>SSLG President, DCNHS</i>	
Activity Monitoring		
Chairman	DANILO M. SANTIAGO <i>YFD Coordinator</i>	Monitors the smooth conduct of the program of activities, ensuring everything is set and the schedule is followed; and prepares the program.
Co-Chairman	MARY LYNDIE G. BORGONIA <i>SSLG Adviser</i>	
Member	ELIZABETH G. MANGUBAT <i>School Guidance Counselor</i>	
	MARK MICHAEL E. CARREON <i>DFSSLG President/ SSLG President DCNHS</i>	
Secretariat: Attendance, Registration, and Communication		
Chairman	SURI BRIANDA FELIA O. DURAN <i>DFSSLG Secretary</i>	Takes care of the registration, attendance, and communication of volunteers
Co-chairman	MA. BEATRIZ R. CALASANG <i>DCNHS SSLG Secretary</i>	
Members	<i>DCNHS SSLG Secretariat Committee and Peer Facilitators Club</i>	
Documentation and Publication		
Chairman	MARVIN C. JAUCULAN <i>T-VI, DCNHS</i>	Documents the activity and is in charge of the publication materials and public information.
Co-chairman	CASTOPHIA JED E. ABENOJAR <i>DFSSLG P.I.O</i>	
Members	JEMMUEL L. ERANA <i>DCNHS SSLG P.I.O.</i>	
Printing and Production		
Chairman	MARY LYNDIE G. BORGONIA <i>DCNHS SSLG Adviser</i>	Oversees the printing and production of all materials related to the event. Edits and finalizes the certificates of the
Co-Chairman	ELIZABETH G. MANGUBAT <i>Guidance Counselor, DCNHS</i>	



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Member	DCNHS SSLG Officers	participants, speakers, and the program management team.
Technical Assistance and ICT		
Chairman	MARK MICHAEL E. CARREON DFSSLG President/ SSLG President DCNHS	Takes charge of the technical and technological aspects of the activity including sound system, TV/Projector Screens, others
Co-Chairman	JESSICA FLOR QUIBIN DFSSLG Vice President	
Member	DCNHS SSLG/ DFSSLG Officers	
Venue Preparation		
Chairman	ELIZABETH G. MANGUBAT Guidance Counselor, DCNHS	Ensures the preparedness of the venue including the cleanliness
Co-Chairman	MARY LYNDIE G. BORGONIA DCNHS SSLG Adviser	
Member	DCNHS Peer Facilitators Club/DCNHS SSLG/DFSSLG Officers	
Pre-registration and Pre- and Post-Evaluation		
Chairman	DANILO M. SANTIAGO YFD Coordinator	Creates and distributes the pre-registration link. Assesses the effectiveness and impact of the event and program; reports on the improvement of the program.
Co-Chairman	ELIZABETH G. MANGUBAT Guidance Counselor, DCNHS	
Member	MARY LYNDIE G. BORGONIA DCNHS SSLG Adviser	
After Care and Sanitation		
Chairman	MARIA VENICE STEFFANI C. TAN DCNHS SSLG Vice President	In charge of ensuring the sanitation and cleanliness of the venue before, during, and after the event
Co-Chairman	Vice President of DCNHS Peer Facilitators Club	
Purchasing and Finance Committee		
	DANILO M. SANTIAGO YFD Coordinator	Obligates the funding and processes the documents/requirements for payment of obligation. Also responsible for the purchasing of the ingredients and materials needed.
Certificates		
Chairman	MARY JANE E. ROA Barcelona NHS SSLG Adviser	
Co-Chairman	ROWENA S. DANGCALAN Sigayan SS SSLG Adviser	
Members	MARY LYNDIE G. BORGONIA Dapitan City NHS SSLG Adviser	
	ELJEAN S. LACLAC San Pedro IS SSLG Adviser	
	GILBERT PAGE Kauswagan IS SSLG Adviser	



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SHEKINAH RUTH G. BAYRON
Guimputlan IS SSLG Adviser

Program of activity

TIME	ACTIVITY	VENUE	FOCAL PERSON
7:45 – 8:15 AM	Attendance and On-site Confirmation of Registration		Registration Committee
8:15 – 8:30 AM	Parade		
8:30 – 8:45 AM	Short Opening National Anthem Doxology AVP Welcome Remarks <i>JR SIMED JOSEPH B. SAGUIN</i> <i>SSP III, DCNHS</i> Words of Inspiration <i>JAY S. MONTEALTO, CESO V</i> <i>Schools Division Superintendent</i> Activity Rationale <i>DANILO M. SANTIAGO</i> <i>PDO I-YFD Coordinator</i> Photo Opportunity <i>DCNHS Photo Club</i>		
8:45 AM – 9:15 AM	Presentation of School LRP Situation Report <i>Presentation of Data of Bullying Cases SY 2025-2026 and presentation of PPAs and campus campaign</i> <i>Elizabeth G. Mangubat</i> <i>School Guidance Counselor</i>		
9:15 AM – 10:45 AM	Session 1: Safe Spaces, Safe Schools <i>Discussion of IRR of RA 10627 (Anti-Bullying Act) and DepEd Order no. 06, s. 2026</i>		Speaker: Mrs. Elizabeth G. Mangubat <i>School Guidance Counselor II, DCNHS</i>
10:45 AM – 10:50 AM	Brief Overview of Bullying-free Youth Action for Healthy Environment (B.Y.A.H.E.)		<i>Engr. Ryann Z. Elumba</i> <i>PDO I, DCNHS</i>
10:50 AM – 11:50 AM	BYAHE: Bullying-free Youth Action for Healthy Environment		<i>DFSSLG</i> <i>RGC</i> <i>Class Advisers, Students</i>
11:50-12:00 NN	Pledge signing, Rights awareness campaign, Commitment wall and Photo opportunity and Giving of Certificates		Facilitators and Participants
12:00 NN	Lunch		
	Participants Take Off		