



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

21 September 2026

DIVISION MEMORANDUM

No. 457 s. 2026

DOWNLOADING OF PROGRAM SUPPORT FUNDS (PSF) FOR WATER QUALITY TESTING AND ANALYSIS UNDER THE WASH IN SCHOOLS (WinS) PROGRAM

To: Assistant Schools Division Superintendent
Chief Education supervisors, CID & SGOD
Public Schools District Supervisors
School Heads of Selected Eligible Schools
School WinS Coordinators
All Others Concerned
This Division

1. Pursuant to the **Memorandum DM-OUPS-2026-08-00776 - dated March 30, 2026, entitled "School-Based Feeding Program Breakdown on Allocation of Funds and Guidelines for the Utilization of the Program Support Funds (PSF) for FY 2026,"** the Schools Division of Dapitan City will facilitate the downloading of **Program Support Funds (PSF)** to selected eligible schools for **water testing and analysis under the WASH in Schools (WinS) Program.**
2. The downloaded funds shall be used exclusively for the conduct of water quality testing and analysis to ensure the safety and potability of water sources in schools, subject to existing accounting, auditing, and rules and regulations.
3. School Heads and School WinS Coordinators shall ensure the proper utilization of the funds and submission of the required supporting documents and water testing results to Gwilym C. Elumba Division WinS Focal Person on or before November 23, 2026.
4. The list of selected eligible schools and their corresponding fund allocation is attached for reference and appropriate action.
5. Immediate dissemination and compliance with this Memorandum are desired.



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Schools Division Superintendent



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Doc. Ref. Code	SDO - OSDS-F001	Rev	00
Effectivity	03.18.26	Page	1 of 1





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Enclosure:

List of Selected Eligible Schools and PSF Allocation for WinS Water Testing
 and Analysis

District	School	Amount
Barcelona	Barcelona CS	1,250.00
	Diwaan ES	1,250.00
	Ilaya ES	1,250.00
	Tamion ES	1,250.00
Baylimango	Banbanan ES	1,250.00
	Baylimango CS	1,250.00
	Carang ES	1,250.00
	Napo ES	1,250.00
	Oro ES	1,250.00
	Tag-ulo ES	1,250.00
Dapitan Central	Capucan ES	1,250.00
	Dapitan City CS	1,250.00
	DC Experimental ES	1,250.00
	Lawaan ES	1,250.00
	Polo ES	1,250.00
	Sinonoc ES	1,250.00
	Potungan CS	1,250.00
Potungan	San Nicolas ES	1,250.00
	Sulangan	1,250.00
Sulangan	Antipolo ES	1,250.00
	Larayan ES	1,250.00
	Owaon ES	1,250.00
	Sicayab ES	1,250.00
	Sulangan CS	1,250.00
	Secondary Schools	1,250.00
Secondary Schools	Barcelona National High School	1,250.00
	Baylimango NHS	1,250.00
	Sulangan NHS	1,250.00
	Ilaya National High School	1,250.00
	Oro National High School	1,250.00
	Potungan National High School	1,250.00
	Talisay IS	1,250.00
	San Pedro IS	1,250.00
	Total	43,750.00



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PROPER SPECIMEN COLLECTION FOR WATER BACTERIOLOGY

1. Secure a sterile specimen bottle from the laboratory.
2. Collect water from a faucet away from the comfort room.
3. Clean the nozzle of the faucet with soap and water. Then flame it using alcohol lamp, lighter or any source of heat.
4. Allow water to flow for a few minutes: 2 minutes for Local waterworks sources and 5 minutes for Deep well.
5. Remove the cap of the bottle by holding the paper covering it. Fill up to the neck of the bottle.
6. Recap immediately after the collection and wipe the bottle with a clean rag
7. Fill up the sticker label and the water request form.
8. Place the bottle in a clean container and submit to the lab within 3 hours. If delay is unavoidable, transport the collected sample in an icebox.

Result of water Bacteriology

- For less than 5 samples -5 days after or earlier
- For more than 5 samples -5 to ten days.