



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

September 2, 2026

DIVISION MEMORANDUM

No. 492, s. 2026

CALL FOR SUBMISSION OF PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Division Office Section Heads
All Other Personnel Concerned

1. Implementing Rules and Regulations (IRR) of Republic Act No. 12009 (R.A. No. 12009) specifically Rule 11, Section 7.7.1 states that, "In the preparation of the Indicative APP to support the agency budget proposal, the End-User or Implementing Units of the Procuring Entity shall formulate their respective Project Procurement Management Plans (PPMPs) covering their programs, activities, and projects (PAPs)" Similarly, Section 7.7.2 states that, "The Indicative PPMPs shall be submitted to the relevant offices of the Procuring Entity for evaluation of their merit for inclusion in the budget proposal. The Indicative PPMPs approved for inclusion in the budget proposal shall be forwarded to the BAC Secretariat for consolidation into an Indicative APP."

2. In view thereof, all concerned offices and units are hereby directed to prepare and submit their respective Indicative Project Procurement Management Plans (PPMPs) for Fiscal Year 2027 on or before **September 8, 2026**, in accordance with their identified Programs, Activities, and Projects (PAPs) and within the corresponding budget allocations indicated below:

2027 PROJECT PROCUREMENT MANAGEMENT PLAN Budget allocation per Office	
School Governance and Operations Division	P 250,000.00
Curriculum Implementation Division	300,000.00
Office of the Schools Division Superintendent	
SDS	50,000.00
ASDS	20,000.00
Accounting Section	30,000.00
Legal Section	30,000.00
Personnel Section (including Payroll)	50,000.00
Supply Section	30,000.00
Procurement Section	30,000.00
Administrative Services	25,000.00
Budget Section	25,000.00
Records Section	20,000.00
Cash Section	20,000.00



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Information and Technology Unit	10,000.00
General Services Unit	50,000.00

3. For guidance and compliance.

For the Schools Division Superintendent:

AURELIO A. SANTISAS, CESO VI

Assistant Schools Division Superintendent
Officer-In-Charge

Office of the Schools Division Superintendent

