



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

August 28, 2026

DIVISION MEMORANDUM

No. 410, s. 2026

**CONDUCT OF DAPITAN CITY ATHLETIC ASSOCIATION (DACAA)
QUALIFYING MEET 2026**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
PSDSs and PICDs
All Private and Public Elementary and Secondary School Heads
All District and School Sports Coordinators
All School Sports Club Coordinators and Facilitators
All Others Concerned
This Division

1. Relative to the Division Memorandum No. 346, s. 2026, "Division Schedule of Multi-Level Sports Activities S.Y. 2026-2027, this office announces the conduct of Dapitan City Athletic Association (DACAA) Qualifying Meet on September 6-8, 2026 at the different venues of Dapitan City.
2. Participants to this activity are the private and public elementary and secondary schools qualified athletes, coaches, assistant coaches, and chaperons of different sport events of Dapitan City.
3. The schedule of activities shall be as follows:

Date/Time	Activities	Venue
Sept. 1-2, 2026	Submission of athletes' Documents	DCNHS
Sept. 1-5, 2026	Evaluation of Documents/ Screening of Athletes	DCNHS
Sept. 6, 2026	8:00am Solidarity Conference	DCNHS
	2:00pm Parade	JRMSU
	3:00pm Opening Program	JRMSU Oval
Sept. 7-8, 2026	Competition Proper	Different Venues
Sept. 8, 2026	Submission reports per event	DC SPED Center

4. A solidarity conference shall be conducted on September 6, 2026 at 8:00am to be handled by the different Tournament Directors and facilitators at Dapitan City National High School.
5. Interested Drum and Lyre Corps that wish to perform during the Opening Program shall submit the name of the group and the number of participating members to the Division

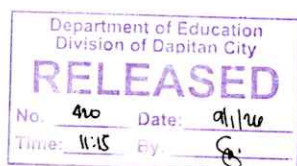


Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Sports Coordinator on or before September 2, 2026, for proper identification and recognition.

6. All required documents of the participating athletes shall be submitted to the District Screening and Accreditation Committee (DistSAC) members right after the District Qualifying Meet and be submitted to the Division Screening and Accreditation Committee (DSAC) on September 1-2, 2026 for evaluation and verification on September 1-5, 2026 at Dapitan City National High School.
7. Working Committees shall be constituted to ensure the successful and orderly conduct of the activity, with the corresponding lists Officiating Officials (*Annex A*), Working Committees (*Annex B*), and Playing Venues (*Annex C*).
8. Athletes at the elementary level shall be 13 years old or younger, or born on or after January 1, 2014, while athletes at the secondary level shall be 18 years old or younger, or born on or after January 1, 2009.
9. For the overall welfare of the participants, all districts and schools shall strictly follow the provisions in the following:
 - a. DepEd Order No. 66, s. 2017 "Implementing Guidelines on the Conduct of Off-Campus Activities"
 - b. DepEd Order No. 32, s. 2017 "Gender-Responsive Basic Education Policy"
 - c. DepEd Order No 40, s. 2012 "DepEd Child Protection Policy"
10. Travelling, food, sports supplies and equipment expenses relative to the participation to this activity shall be charged against School MOOE, SEF, downloaded sports funds, PTA and other sources of funds subject to the usual accounting and auditing rules and regulations.
11. Teachers who render services on Saturdays, Sundays, and holidays shall be granted Vacation Service Credits (VSC), subject to the provisions of DepEd Order No. 013, s. 2024, while School Heads and non-teaching personnel shall be granted Compensatory Overtime Credits (COC), subject to CSC and DBM Joint Circular No. 2, s. 2004 and other applicable rules and regulations.
12. For queries, please contact the Division Sports Coordinator, Noel P. Mangubat, through cellphone no. 0939 759 0755, and Assistant Division Sports Coordinator, Rey G. Campos through cellphone no. 0912 291 3304.
13. For wide and immediate dissemination of this memorandum is desired.

For the Schools Division Superintendent:



AURELIO A. SANTISAS, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Annex A

TECHNICAL OFFICIALS

1. ARNIS-ELEMENTARY & SECONDARY (TALISAY I.S)

Tournament Directors: Ally A. Malacat -Elementary
May Love Arances -Secondary

Technical Officials:

Elementary

Ricky Arances
Jerlina Enguito
Cecil Abetria
Donald S. Apa-ap
Edwin Balase
Melissa Elcamel
Melonie Calimpon

Secondary

Ma. Fatima Malicay
Lowell Quezon
Cristian Dalis
Michelle Hamoy
Conrad Conway B. Caermare
Jojie Telos

2. ARCHERY -SECONDARY (DAMPA)

Tournament Director: Randolph C. Navaja

Technical Officials:

Ellen V. Tuyugon
Lizelda Rodriguez

Rhodora C. Dayna
Analiza B. Viadnes

3. ATHLETICS-ELEMENTARY & SECONDARY (JRMSU OVAL)

Tournament Directors: Elbert A. Pon -Elementary
Julito Abne -Secondary

Technical Officials:

Concepcion Acaac
Teresa Ligutom
Merlyn Rasus
Joy E. Lagasca
Carona Paez
Phobe Hamoy
Rowena C. Malalis
Alma Riza Jaralve
Ben Gracel Vituala
Hedeliza Caste
Roderick R. Luna
Julro E. Gahisan
Jane Maghinay
Maricar Rudas
Ma. Fe C. Engcol

Mark Credo
Jerome C. Segovia
Loreto Eguia
Aileen T. Page
Jessa Acaylar
Arnel Penados
Cherry Mie Baid
Jaira P. Cabilin
Silven Ferater
Criselda Campilan
April P. Abila
Ronita Tagapan
Riza Saldon
Alvin Castillon
Ronilo Cais

Melvin H. Dagayloan
Julito H. Abne
Jun Carlo Tenio
Teresita J. Cainta
Rona A. Nestal
Eva Regencia
Dulce Y. Cabual
Grethel T. Baje
Evangeline Tumapon
Jude Chester Quines
Marissa O. Tanodtanod
Michael Dame A. Eldian
Flordemay P. Cadelanza
Sundae Grace Belhot
Arian Eleccion



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Mary Ann Diao
 Diane Marie Diao
 Riza T. Saldon

Glaiza N. Boligao Kareen kier Laquihon
 Jerry Jerum Galota Liezl B. Taon
 Beverly Acopio

4. BADMINTON-ELEMENTARY & SECONDARY (4Js Badminton Court)

Tournament Directors: Marlon Eguia -Elementary
 Emmanuel Verano -Secondary
 Tournament Secretary: Anna Prees A. Mangubat

Technical Officials:

Heddy Ruales	Jocel E. Icao	Sharon Daganasol
Gerald Ruiz	Nikko Enoy	Dana Cheney Yorong
Analyn F. Varon	Lydia Kilapkilap	Kimberly B. Uguis
Ellaine Bantilan	Ronald Esmade	Winda Fernandez
Mercy Calunsag	Hazel Saldon	Joecy Sanggumay
Arceli D. Palmero	Joel Baje	Marilyn Caga-anan
Jay Sagario	Jade Andag	Joseph Glen Acaylar
Hazel Dagpin	Gilbert Page	Kristine Jane K. Caermare
Jade A. Ruiz		

5. BASKETBALL-ELEMENTARY & SECONDARY (BAGTING/CAWA-CAWA/LINABO)

Tournament Directors: Juvy P. Pestañas -Overall
 Ryan R. Oga -Elementary
 Gil Javier -Secondary

Tournament Secretary: Edralen J. Daymiel

Technical Officials:

Lourence Reyes	Ervin Jauculan	Rodrigo Hernane II
Joseph Rocamora	Katrina Declanan	John Michael Molijon
Ryan Lelic	Roseller Lomongo	Archie Lloyd Melendres
Gary Quiros	Jemark Galves	Jomarich Gold Diao
July Binondo	Ryche Baes	Reneboy Jumawan
Willier P. Agum	Oliver Ballares	Otto Von Borbon

6. BILLIARD -SECONDARY

Tournament Director: Adonis Borgonia

Technical Officials:

Azmabeth Hamoy	Melfe Recha	Therese June Buñao
Eric Carreon	Jessyl Sygaco	Mary Lyndie Borgonia
Joseph Glenn Acaylar		Marie Jean G. Revil



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

7. BOXING -ELEMENTARY & SECONDARY (DCCS)

Tournament Director: Saturnino Bayron
 Asst. TD Marlon Andrada
 Tournament Secretary: Felix M. Napuecas

Technical Officials:

Riza A. Penaso	Reynaldo Galleposo	
Benjie Calasang	Judith T. Bayron	Felix M. Napuecas
Carlo Paloma	Ian Stephen Mah	Ronelo H. Cagais

8. CHESS -ELEMENTARY & SECONDARY (SDO)

Tournament Directors:	Clarencio A. Elumba IV	-Secondary
	Lyra L. Balladares	-Elementary
Timer:	Judith T. Bayron	
Judge:	Ronald M. Alingal	
Judge:	Ricardo Estopa	

Technical Officials:

Rodello Peñez	Zhiela Saavedra	Lorraine B. Duhaylungsod
Kimberly Jumuad	Grethel Ligutom	James Rey Ondac
Kimberly Bureros	Welgae Adriatico	Marvin R. Recamara

9. DANCESPORTS -ELEMENTARY & SECONDARY (JRMSU)

Tournament Director: Ivy Coca

Technical Officials:

Ma. Alona Calsang	Josephus Vailoces
Mary Laika Magusara	Myreec Laquio

10. GYMNASTICS (Barcelona NHS)

Tournament Director:	Jessica S. Abellon	-Secondary
	Delia C. Dubal	-Elementary

Tournament Officials:

Renalyn Abe	Rowena Rose Subito	Katrina Jean Cadano
Joan Eguia		

11. FOOTBALL/FUTSAL- ELEMENTARY & SECONDARY (Barcelona)

Tournament Directors:	Felix Shilo Ferater	-Elementary
	Tito Elumba	-Secondary

Tournament Officials:

Leonor G. Empeynado	Willibeth Quizo
Lotis Malanog	Anna liezel Bael
Maria Benjie Calago	Alma Icasama
April Ochotorena	Bernadette P. Bullanday



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

12. SIPA/SEPAKTAKRAW -ELEMENTARY & SECONDARY (DCNHS)

Tournament Director: Rey I. Jatico -Elementary
 Joffrey Malana -Secondary

Technical Officials:

Marlon Daganasol	Don David Cabilin	Jillord Sumalpong
Eliezer Cabalida	Meleus Royce Azucenas	Illuminado Lagasca
Mark Embudo	Nona Love Saguin	Queenie S. Ulila
Maricel Jarapan	Yvone Sagang	Arvin Gallosa
Rica Tobias	Donna Jambale	

13. SWIMMING -ELEMENTARY & SECONDARY

Tournament Director: Kimberly B. Uguis -Elementary
 Anna Feila Quimiguing -Secondary

Assistant Tournament Director: Medsfar Bayani

Technical Officials:

Loida Empeynado	Joel Q. Ruiz	Annabella Dagpin
Benjie Calago	Nicole Loduvic	Marie Xelty L. Enjambre
Chona Baradillo	Mercy Acoymo	Grace Ogoc
Queen Medija	Ma. Fe B. Busico	Marilyn C. Jumuad
Aileen Adrias	Roselyn Sagang	Rossane T. Eguia
Ardie C. Bendaño	Leizel C. Jaictin	Liberty C. Lumintac
Marian A. Andag		

14. TENNIS -ELEMENTARY & SECONDARY

Tournament Director: Reyna Amor D. Ruiz -Elementary
 Leonido J. Tabilon -Secondary

Technical Officials:

Aileen Cagatan	Alyssa Montefalcon	Marilou B. Mongcupa
Ma. Luisa Laput	Anisol M. Patangan	Ma. Rose Banglos

15. TABLE TENNIS -ELEMENTARY & SECONDARY (DCNHS)

Tournament Director: Janeth P. Saldon -Elementary
 Ronel L. Jamarolin -Secondary

Tournament Secretary: Nemia Dengal

Technical Officials:

Joseph D. Quimiguing	Julie Ann Lacay	Fielyn Mary Sagario
Camilo Bustaliño	Fredrich Chiong	Mercy Boligao
Alfred Ferolino		



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

16. TAEKWONDO -ELEMENTARY & SECONDARY (DCCS)

Tournament Director: Persues Malacat -Elementary
 Jose Icamina, Jr. -Secondary

Technical officials:

Mary Jane B. Abarico	Jeanelou C. Sario
Cleofe Alabata	Elvie T. Dagotdot
Judith D. Bolasco	Marilyn Balladares

17. VOLLEYBALL -ELEMENTARY & SECONDARY (DCNHS)

Tournament Director: Roel S. Elcamel -Elementary
 Gerardo C. Jalosjos -Secondary

Technical Officials:

Henry Acaylar	Elisa Acabal	Ruben Escudero
Jessie Caspe	Myrna Verano	Cherry May Jauculan
Myrna mongcupa	Lucy P. Ocay	Felix Solitario
Bamie Lantaca	Eljean Laclac	Mary Joy B. Villamorán
Estrella D. Patay	Edso Quizo	Fey Ann G. Diao
Divina Quitoy	Bellven Galleposo	Flocerfida Eleccion
Edelyn Baguio	Rosie Malacat	

18. WUSHU – SECONDARY (DCCS)

Tournament Director: Bernabe P. Borgonia - Secondary

Tournament Officials:

Rilfe Aroyo	Randolph Navaja
Riza Borgonia	Mary Grace Tan

19. PARAGAMES (SPED.CENTER)

Tournament Directors: Anna Lee A. Solitario
 Diana Gracia F. Amiler

Tournament Secretary: Trisha O. Fernandez

Technical Officials:

Haide Bastasa	Vivienne Quiros	Elsie Rubio
Mark Leo Mejos		

20. KARATEDO (DEMO)

Tournament Director: Ian Stephen Mah



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Annex B

WORKING COMMITTEES

Overall Chair: SDS Jay S. Montealto, CESO V
 Overall Vice Chair: ASDS Aurelio A. Santisas, CESO VI
 Members: CID CES Vicente Jose V. Suares II, EMD
 SGOD CES Sherlito E. Sagapsapan
 AO Geordito T. Olario
 DSO: EPS Noel P. Mangubat
 Asst. DSO: Rey G. Campos
 DSAC Chair: JR Simed Joseph B. Saguin

DIFFERENT WORKING COMMITTEE/S	PERSON-INCHARGE	RESPONSIBILITIES
TECHNICAL COMMITTEE		
Chairperson Co-chairperson Member/ s	Jose Overa Elsa Q. Aranas Joy I. Cagbabanua Riza A. Daboda Jimmy B. Gahuman	-Ensures that all sports are conducted according to the rules and regulations of each respective sports. -Check & ensure that all necessary equipment is available and meets the required standards and manage the distribution & return of equipment -Assign and check the officiating officials in all events. -Resolve disputes -Ensures that all games and events adhere to safe standards to revert in juries.
SUPPLY COMMITTEE		
Chairperson Co-chairperson Member/s	Jidelle G. Garcia Francisco Jatiko	-Hand-out supplies, materials, equipment or refreshment to the appropriate persons or set them up at the activity location. -Briefly check that all equipment are safe and functioning correctly before the activity starts. -Note down all supply transactions for reference and accountability. -After the activity, ensure all supplies, materials, equipment are accounted for, cleaned, returned and stored.



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

PUBLICITY, RECORDS & DOCUMENTATION		
Chairperson Co-chairperson Member/s	Janet O. Cadano Johann A. Ladera Edgardo Jamilar, Jr. Joel Baje Marvin Jauculan Ian Stephen Mah Gilbert Page Jessel Jasme	- Responsible for the recording the scores and results of each game, this will include maintaining a record of wins, losses, and draws for each team or individual. -Prepare and manage all necessary documents., including meeting minutes, reports, and other official paperwork. -Documents any incidents or issues that occur during the competition, such as injuries, disputes, or rule violation. -Keep athletes' records -Ensure that records and documents are accessible to authorized individuals when needed. -Prepare and present reports summarizing the competitions' results and key highlights. -They provide daily update of game result. -Prepares tarpaulin for all venues, billeting quarters and opening ceremony.

MEDICAL, EMERGENCY AND SANITATION COMMITTEE		
Chairperson: Co-chairperson: ICS: Member/ s	Dr. Roderick Hamsirani Gwilym C. Elumba Jonathan Reluya Marita S. Gaburno Joyce Martillano Mary Rose C. Galan Elmer Silvan Gemperoso Elvie Page Narcelle Bacatan Dr. Glen H. Mohametano	-Coordinate with local authorities to have medical personnel on standby and facilitate for the accomplishment of medical record of athletes. -Develop and implement an emergency response plan. -Conduct pre-event medical check-ups for athletes and coaches to assess their fitness level and identify any potential health risks. -Provide immediate medical care in case of injuries or illness. -Advise to athletes on hydration and nutrition to prevent heat-related illnesses and ensure optimal performance. -Educate athletes, coaches, and officials about injury prevention, proper stretching techniques, hydration, and other health related topics.



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

		-Maintain medical records of injuries and treatments. -After the event, they may provide post event care to athletes.
PROGRAM & INVITATION		
OPENING CEREMONY/SOLIDARITY CONFERENCE/CLOSING PROGRAM		
Chairperson Co-chairperson	Marlyn E. Esmade Lindo O. Adasa Perga Cadiente	-Prepares the program for every activity in the event. -Serve as the Host of all the programs.
PARADE/TRAFFIC MANAGEMENT/SECURITY/CROWD CONTROL		
Chairperson Co-chairperson Member/s	Joffrey B. Malana Rey I. Jatigo Juvy Pestanas Rene D. Acabal Edgardo Jamilar Rey G. Campos PNP Traffic Division BSP Scouts	-Plan the route of parade and determine the best ways to manage the traffic and crowd flow. -Manage the road closure and detours, and ensure that traffic is flowing smoothly in and around the event area. -Arrange and distribute band in all delegation . -Communicate with the public, event organizers, and other officers to ensure everyone is aware of what's happening and what they need to do. -Respond to emergencies and coordinate it with Medical Team. -After the event, they may be responsible for clearing the area and ensuring that eve in returns to normal.
ACCOMODATION & BILETING COMMITTEE		
Chairpersons Co-chairperson Member/s	Ma. Perga A. Cadiente Jerry M. Perong Jidelle G. Garcia Aciscio Carin Juvy Pestanas Anna Lee A. Solitario Allan D. Bendano Randolph Navaja Rey Jatigo	-Provide tables and chairs for the opening ceremony for the SDO guest and visitors. -Welcome delegations and guide them to assigned quarters. -Coordinate with the host school and designate billeting quarters for participating delegations.
DECORATION COMMITTEE		
Chairperson Co-chairperson Member/s	Rene Acabal Yvonne Sagang	-Decide the theme, plan the layout and design of the event space. -Responsible for setting up the decorations. -Coordinate with other committees to ensure their decoration plans align with the overall event plans.



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

		-Ensure all decorations are safe and won't pose a risk to use. - After the event, they are responsible for taking down the decorations and cleaning up the venue.
LIGHT AND SOUNDS COMMITTEE		
Chairperson Co-chairperson Member/ s	Rey G. Campos Lourence Reyes	-Responsible for the negotiation for lights and sounds for rental or to borrow. -Coordinate with the event organizers to understand the specific lighting and sound needs of the event -Responsible for setting up all the necessary equipment, such as microphones, mixers, amplifiers, lighting fixtures, and more. -Ensure everything is set up correctly and -Responsible for the sound and light control. -They must work closely with other committees to ensure their sound and lighting needs are met. -After the event, they are responsible for packing up all the equipment and ensuring its stored safely.
AWARDS & CERTIFICATES COMMITTEE		
Chairperson Co-chairperson Member/ s	Helen T. Calaguian Shiela Mae Perigura Aillen Bantilan Jasmine Balladares	-Prepares the certificates of the Technical Officials, participants and winning school club. -Prepares the medals for all winners and certificates. -Work closely with other committees to ensure the awards and certificates are properly accounted in every event. -Keep records of the awards and certificates given out. -Responsible for announcing the winners.
FINANCE COMMITTEE		
Chairperson Co-chairperson Member/ s	Olga Miranda Belinda Gemperoso Danilo Santiago	-Handles Budgeting and procurement of supplies -Keeps records of expenses



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Annex C

PLAYING VENUES

EVENT/CATEGORY	VENUE	CONTACT PERSON
Arnis-Elementary & Secondary	Talisay I.S.	Ally A. Malacat
Archery -Secondary	Dampa	Raldolf C. Navaja
Athletics-Elementary & Secondary	JRMSU Oval	Elbert Pon
Badminton-Elementary & Secondary	4Js Badminton Court	Marlon Eguia
Basketball-Elementary & Secondary	Bagting/Cawa-Cawa/Linabo	Juvy P. Pestañas
Billiard -Secondary		Adonis Borgonia
Boxing -Elementary & Secondary	DCCS	Saturnino Bayron
Chess -Elementary & Secondary	SDO	Clarencio A. Elumba IV
Dance Sports -Elementary & Secondary	JRMSU	Ivy Joy Coca
Gymnastics	Barcelona NHS	Jessica S. Abellon
Football/Futsal- Elem. & Sec.	Barcelona ES	Felix Sheilo Ferrater
Sipa/Sepaktakraw -Elem. & Sec.	DCNHS	Rey I. Jatico
Swimming -Elementary & Secondary	JRMSU Swimming Pool	Anna Feila Quimiguing
Tennis -Elementary & Secondary	Dampa Tennis Court	Reyna Amor D. Ruiz
Table Tennis -Elementary & Secondary	DCNHS	Ronel L. Jamarolin
Taekwondo -Elementary & Secondary	DCCS	Jose Icamina, Jr.
Volleyball -Elementary & Secondary	DCNHS	Gerardo C. Jalosjos
Wushu – Secondary	DCCS	Bernabe P. Borgonia
Paragames	SPED Center	Anna Lee A. Solitario

BILLETING QUARTERS

BILLETING QUARTERS	CONTACT PERSON
Dapitan City National High School	JR Simed Joseph B. Saguin
Dapitan City Central School	Genelyn M. Dabodabo
Dapitan City SPED Center	Anna Lee A. Solatorio