



Republic of the Philippines  
Department of Education  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

August 27, 2026

**DIVISION MEMORANDUM**

No. 410, s. 2026

**2026 DIVISION SCHOOLS PRESS CONFERENCE & SELECTION MEET**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Public Schools District Supervisors/PICD  
Public Elementary and Secondary School Heads  
Public/Private School Paper Advisers  
All Others Concerned

1. In line with Regional Memorandum No. 001, s. 2024 and pursuant to Republic Act (RA) No. 7079, also known as the **Campus Journalism Act of 1991** released through DepEd Order No. 94, s. 1992, which stipulates the holding of the annual national elementary, secondary, or tertiary Schools Press Conference, the Department of Education (DepEd) Dapitan City Division, through the Curriculum Implementation Division (CID) announces the conduct of the **2026 Division Schools Press Conference (DSPC) and Selection**.
2. The DSPC will be conducted on September 4-5, in Dapitan City Central School and Dapitan City SPED Center, Dapitan Central District. The theme of the DSPC is Journalism and Artificial Intelligence: Upholding Truth, Technology and Responsibility.
3. The conference aims to:
  - a. Demonstrate understanding of journalism through skillful executive in various platforms;
  - b. Recognize the role of journalism in advocating for social consciousness and environmental awareness;
  - c. Promote fair and ethical use of media;
  - d. Foster camaraderie and enrich learning experiences through healthy and friendly competitions;
4. A District Schools Press (DisSPC) must be conducted within August 2026 and a comprehensive DisSPC (English & Filipino) report including the process and list of winners and judges must be submitted after the conduct of District Conference through this email address: [ruby.paguntalan@depd.gov.ph](mailto:ruby.paguntalan@depd.gov.ph).



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5. The participants/qualifiers eligible for the DSPC are the following:

**Table 1.** DSPC Participants/Qualifiers

|                              |                                                                                                                         |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Individual Categories</b> | Top three (3) district winners per medium, per level from the Districts and Top 1 from JRMSU.                           |
| <b>Group Categories</b>      | One (1) team per medium<br>(Composed of seven (7) members each team except for online publishing with five (5) members) |
| <b>School Paper Category</b> | Top ten (10) district winners per section, per medium, per level                                                        |

6. All districts should ensure that the schools participating in the District Schools Press Conference have school publication in at least **12-page PDF or digital format for the paper-based competition and 4- page as passport for the DSPC** which shall have the following sections: news, editorial, feature, science and technology and sports. No campus journalist shall be accepted for the competition without the **COMPLETE** sections of the paper. The school publication shall be from this School Year 2026 – 2027. Previous publications in print and PDF shall **NOT** be eligible as tickets to the competitions.
7. Schools with individual or group winners in the DSPC shall automatically comply with the required 16 and above-page requirement in paper-based competition for the Regional Paper-Based Competition.
8. The Jose Rizal Memorial State University shall compete separately across categories.
9. Integrated schools may join in two levels for both elementary and secondary. Combi-schools or schools with Junior and Senior High Schools shall compose one (1) team only.
10. The DSPC activities shall include the following:
- Individual Contest (English and Filipino, elementary and secondary)**
    - News Writing
    - Feature Writing
    - Editorial Writing
    - Sports Writing
    - Copyreading and Headline Writing
    - Science and Technology Writing
    - Photojournalism
    - Editorial Cartooning
    - Column Writing



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**b. Group Contest**

- i. Radio Script Writing and Broadcasting (English and Filipino, elementary and secondary)
- ii. Collaborative Desktop Publishing (English and Filipino, both elementary and secondary)
- iii. Online Publishing (English and Filipino, secondary only)
- iv. TV Script Writing and Broadcasting (English and Filipino, secondary only)

**c. School Paper Contest (English and Filipino, elementary and secondary, in Portable Document Format)**

- i. News Section
- ii. Feature Section
- iii. Editorial Section
- iv. Science and Technology Section
- v. Sports Section
- vi. Layout and Page Design

**d. Awarding of Outstanding School Paper Advisers (SPAs) and Campus Journalists (CJs)**

11. Recognizing and respecting Intellectual Property Rights, the Department adheres to the rules concerning plagiarism. DepEd reiterates its stand to disqualify school papers found to have copied and published texts, graphics, and other materials without duly acknowledging their sources. The disqualification covers all sections of the school paper.
12. Any form of plagiarism in publication competitions as proven by the board of judges shall be grounds for disqualification.
13. The decision of the Board of Judges is **FINAL** and **IRREVOCABLE**.
14. Below is the list of enclosures on the guidelines of individual, group and school paper contests:

**Table 2.** Summary of Contest Guidelines

| Enclosure Number                              | Content                                                                                      |
|-----------------------------------------------|----------------------------------------------------------------------------------------------|
| <b>Guidelines for the Individual Contests</b> |                                                                                              |
| 3                                             | General Guidelines for the Selection of Winners in the Different Individual Writing Contests |
| 3a                                            | Score Sheet for News Writing                                                                 |
| 3b                                            | Score Sheet for Feature Writing                                                              |
| 3c                                            | Score Sheet for Editorial Writing                                                            |
| 3d                                            | Score Sheet for Sports Writing                                                               |



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| 3e | Score Sheet for Copyreading and Headline Writing |
| 3f | Score Sheet for Science and Technology Writing   |
| 3g | Score Sheet for Photojournalism                  |
| 3h | Score Sheet for Editorial Cartooning             |
| 3i | Score Sheet for Column Writing                   |

| Enclosure Number                                                             | Content                                                                                                              |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Guidelines for the Group Contests</b>                                     |                                                                                                                      |
| 4                                                                            | Radio Script Writing and Broadcasting                                                                                |
| 4a                                                                           | Score Sheet for Radio Script Writing and Broadcasting                                                                |
| 5                                                                            | Collaborative Desktop Publishing                                                                                     |
| 5a                                                                           | Score Sheet for Collaborative Desktop Publishing                                                                     |
| 6                                                                            | Online Publishing                                                                                                    |
| 6a                                                                           | Score Sheet for Online Publishing                                                                                    |
| 7                                                                            | TV Script Writing and Broadcasting                                                                                   |
| 7a                                                                           | Score Sheet for TV Script Writing and Broadcasting                                                                   |
| <b>Guidelines for the School Paper Contests (in Portable Digital Format)</b> |                                                                                                                      |
| 8                                                                            | General Guidelines for School Paper Contests (in PDF)                                                                |
|                                                                              | Guidelines for the Selection of the Best Sections and Layout and Page Design Categories for the School Paper Contest |
| 8a                                                                           | Score Sheet for the News Section                                                                                     |
| 8b                                                                           | Score Sheet for the Feature Section                                                                                  |
| 8c                                                                           | Score Sheet for the Editorial Section                                                                                |
| 8d                                                                           | Score Sheet for the Science and Technology Section                                                                   |
| 8e                                                                           | Score Sheet for the Sports Section                                                                                   |
| 8f                                                                           | Score Sheet for the Layout and Page Design Category                                                                  |
| 9                                                                            | How to Compute for the Overall Scores                                                                                |

15. A campus journalist can participate in only one (1) event, either individual or group category.
16. The top five (5) winners in all individual categories and top five (3) winners for group category, top 10 for school paper shall be recognized.

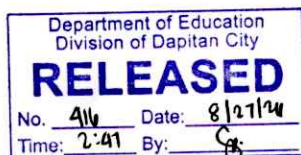


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17. All participants in the individual categories shall wear their respective school uniforms during the contest, while collaborative desktop publishing, online publishing and radio script writing and broadcasting shall wear white shirts. Meanwhile TV broadcasting participants should wear their appropriate attire.
18. All school paper advisers and TWG members shall be granted with a maximum of two-day service credits and/or Compensatory Time-Off (CTO) in lieu of the workshop days that will fall on weekends in accordance with DepEd Order No. 53, s. 2023, Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government.
19. Expenses of the conduct and participation of the conference shall be charged against school MOOE/SEF and or local funds subject to the usual accounting and auditing rules and regulations.
20. Group competition will be held on the second day. An orientation will be conducted by the assigned facilitators before the contest.
21. Attached are the following: Activity Matrix, Working Committee and the List of facilitators, proctors, and judges for individual and group contests.
22. For the information, guidance, and compliance of all concerned.

For the Schools Division Superintendent:

  
**AURELIO A. SANTISAS, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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I. Working Committees:

| COMMITTEE                                 | FOCAL PERSON                                                                                                    | ROLES AND RESPONSIBILITIES                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Program<br>Tarpaulin and<br>Accommodation | Analisa A. Bagarinao<br>Lindo O. Adasa, Jr.<br>Genelyn M. Dabodabo<br>Anna Lee A. Solatorio<br>Julro E. Gahisan | Facilitate the <b>opening and closing ceremonies</b> , ensuring that they start and end on time.<br>Manage the <b>emcees/hosts</b> and cue them on the sequence of activities.<br>Introduce speakers, guests, and contest masters of ceremonies.<br>Ensure the <b>order of performances, contests, and announcements</b> is followed as planned. |
| Registration                              | Ruby V. Paguntalan<br>Jay H. Sagario<br>Rossane T. Eguia<br>District Treasurers                                 | Welcome and assist participants, coaches, and judges upon arrival.<br>Verify participants' names against the official list of qualifiers submitted by districts. Let the participants sign the forms.                                                                                                                                            |
| Meals & Snacks                            | Louida C. Empeynado<br>Franklin B. Claros<br>Christian T. Dalis<br>Irene A. Piquero                             | Responsible in the preparation of meals and snacks.<br><br><b>Plan the menu</b> for meals and snacks, considering nutrition, variety, and budget.<br>Coordinate with the <b>Budget and Finance Committee</b> for approved allocations.                                                                                                           |
| Contest Facilitators                      | Lindo O. Adasa, Jr.<br>Analisa A. Bagarinao<br>DSPAA Officers                                                   | Prepare contest guidelines, mechanics, and materials for judging and recording of results<br>Prepare contest rooms/venues with the needed materials (chairs, tables, audio-visuals, papers, etc.).                                                                                                                                               |



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|---------------------------------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 |                                                                                     | Brief participants about the contest rules, time limits, and evaluation procedures.<br>Distribute contest materials<br>contest guidelines, mechanics, and materials                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Documentation                   | Peter Alavanza<br>Reychen Agan<br>Joel T. Baje                                      | Capture highlights of the event such as the opening program, contest proper, awarding, and closing.<br>Submit short Narrative Report of the Events                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Certificates, Tokens and Awards | Lindo O. Adasa, Jr.<br>Analisa A. Bagarinao<br>Louida Empeynado<br>Jomarich O. Diao | <b>Design and Prepare Certificates:</b> <ul style="list-style-type: none"><li>• For winners (individual and group categories)</li><li>• For non-winners (Certificates of Participation)</li><li>• For judges, facilitators, and committees (Certificates of Appreciation/Recognition)</li><li>• For guests and speakers (Certificates of Recognition/Gratitude)</li></ul> Ensure certificates follow <b>DepEd format and logo use guidelines</b> (with signatures of SDS and PSDS/DSPC Chair).<br>Procure or prepare <b>medals, plaques, trophies, or tokens</b> for winners and guests, depending on the approved budget.<br>Coordinate with the <b>Finance/Budget Committee</b> for funding and suppliers.<br>Double-check <b>name spellings, school affiliations, and contest categories</b> before printing. |



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|--------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Budget, Finance<br>Disbursement &<br>Liquidation | DSPAA Officers | <p>Manage fund releases for meals, snacks, honoraria, and other operational expenses.</p> <p>Keep official receipts and acknowledgment receipts for all transactions.</p> <p>Distribute approved allowances/subsidies (e.g., for district activity)</p> <p>Settle payments with suppliers (food, printing, tokens, transportation, etc.).</p> <p>Maintain a <b>Cashbook/Disbursement Log</b> for transparency. Submit documents for liquidation to proper personnel.</p> |
|--------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**FACILITATORS AND JUDGES**

| CATEGORY                        | IN-CHARGE                                       |                         |                                              |
|---------------------------------|-------------------------------------------------|-------------------------|----------------------------------------------|
|                                 | English                                         | Facilitators and Judges | Filipino                                     |
| News Writing                    | James Ray Ondac<br>Jocel E. Icao                | Elementary<br>Secondary | Divina Gracia Ferraren<br>Aileen P. Bantilan |
| Feature Writing                 | Melody A. Cabilin<br>Prince Gareti G. Revil     | Elementary<br>Secondary | Jean J. Elumba<br>Ronald Randolph E. Abao    |
| Editorial Writing               | Meth T. Canaya<br>Theresa A. Acaylar            | Elementary<br>Secondary | Cristita E Quines<br>Diosdado C. Bulagao     |
| Sports Writing                  | Paterno S. Baguinat III<br>Melvin R. Cabasag    | Elementary<br>Secondary | Philip D. Caermare<br>Junry B. Onganiza      |
| Copy Reading & Headline Writing | Janeth P. Saldon<br>Johann Andrei A. Ladera     | Elementary<br>Secondary | Nona Love S. Saguin<br>Shimei B. Cagandahan  |
| Science & Technology Writing    | Marycris E. Banzuela<br>Mary Lyndie G. Borgonia | Elementary<br>Secondary | Leonor G. Empeynado<br>Femar Matratar        |



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|-------------------------|--------------------------------------------------|-------------------------|------------------------------------------|
| Photojournalism         | Ma. Jeannie R.<br>Quimiguing<br>Julro E. Gahisan | Elementary<br>Secondary | Nesa B. Sagapsapan<br>Roderick R. Luna   |
| Editorial<br>Cartooning | Jun Rey A. Adasa<br>Jerry M. Perong              | Elementary<br>Secondary | Roger F. Balignot<br>Joel T. Baje        |
| Column Writing          | Hazel B. Hampac<br>Ruben D. Escudero             | Elementary<br>Secondary | Normelette D. Dagpin<br>Roliet R. Bulado |

**Note: Facilitators & Judges shall prepare two (2) fact sheets for the first and second round. First round will be in the morning, while second round will be in the afternoon, after lunch.**

| CATEGORY                                 | IN-CHARGE                                           |                            |                                                  |
|------------------------------------------|-----------------------------------------------------|----------------------------|--------------------------------------------------|
|                                          | English                                             | Facilitators<br>and Judges | Filipino                                         |
| Radio<br>Scriptwriting &<br>Broadcasting | Ronald Randolph E. Abao<br>Diosdado C. Bulagao, Jr. | Facilitators<br>and Judges | Louida C. Empeynado<br>Divina Gracia C. Ferraren |
| Collaborative<br>Desktop<br>Publishing   | Paterno S. Baguinat III<br>Louida C. Empeynado      | Facilitators<br>and Judges | Philip Ravin Tagapan<br>Rossane T. Eguia         |
| Online<br>Publishing                     | Julro E. Gahisan<br>Romel O. Eguia                  | Facilitators<br>and Judges | Philip D. Caermare<br>Jocel E. Icao              |
| TV<br>Scriptwriting &<br>Broadcasting    | Caridad G. Ybanez<br>Louie S. Jalapadan             | Facilitators<br>and Judges | Nona Love S. Saguin<br>Cristian D. Dalis         |