



Republic of the Philippines
Department of Education
Rehiyon IX, Zamboanga Peninsula
SCHOOLS DIVISION OF DAPITAN CITY

Office of Schools Division Superintendent

20 August 2026

DIVISION MEMORANDUM

No. 411, **s. 2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

**TRAINING OF TEACHERS ON DIGITAL AND GENERATIVE ARTIFICIAL
INTELLIGENCE LITERACY**

1. In support of the Department of Education's continuing efforts to strengthen teachers' digital competence and the responsible integration of emerging technologies in teaching and learning, the Schools Division Office of Dapitan City shall conduct the **Training of Teachers on Digital and Generative Artificial Intelligence Literacy** on **September 10-11, 2026** at **Monina's Pension Function Hall 1, Sunset Boulevard, Dapitan City**.
2. The two-day professional development activity aims to strengthen participants' digital, media, information, and artificial intelligence literacy; develop practical skills in prompt design, lesson planning, instructional-material development, assessment, and presentation design; and promote the ethical, safe, accurate, transparent, privacy-conscious, and learner-centered use of generative artificial intelligence while preserving teacher professional judgment and human oversight.
3. The identified teacher-participants are listed in Enclosure 1. All participants are expected to attend the complete two-day activity, actively participate in the hands-on workshops, complete the pre-test and post-test, fulfill the required session outputs, and prepare a Workplace Application Plan for the appropriate school-based application of learning.
4. As the activity includes guided hands-on workshops and digital production tasks, participants are advised to bring a functional laptop, charger, extension cord, and an internet-capable mobile device, and to ensure access to their official DepEd email accounts and other tools necessary for the sessions.
5. Expenses for the venue, meals, and snacks relative to the conduct of the activity shall be charged against available General Appropriations Act – Human Resource Development funds, subject to existing budgeting, accounting, procurement, and auditing rules and regulations.
6. School Heads are requested to ensure the attendance of the identified participants (see enclosure 1) and to make the necessary arrangements so that

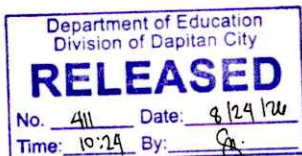


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their participation in the training will not unduly disrupt the delivery of essential school services.

9. For information and clarification, concerned personnel may coordinate with the Program Manager, Mary Chris S. Balladares, Education Program Specialist II, HRD/Research, Schools Division Office of Dapitan City.
10. Immediate and wide dissemination of this Memorandum is desired.

JAY S. MONTEALTO, CESO V
Schools Division Superintendent *g.*





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Enclosure 1 to Division Memorandum No. _____, s. 2026

LIST OF PARTICIPANTS
TRAINING OF TEACHERS ON DIGITAL AND GENERATIVE ARTIFICIAL
INTELLIGENCE LITERACY

September 10–11, 2026 | Morina's Pension Function Hall 1, Sunset Boulevard,
Dapitan City

No.	Name	School	Grade Level
1	Jerome G. Segovia	Ba-ao Elementary School	Grade 6
2	Merlyn P. Rasus	Barcelona Central School	Grade 4, 5, & 6
3	Kendra Maxine C. Juliano	Burgos Elementary School	Kindergarten
4	Silven L. Ferrater	Diwaan Elementary School	Grade 5
5	Camille B. Lazarte-Enoy	Hilltop Elementary School	Grade 6
6	Aibelle G. Egay	Ilaya Elementary School	Grade 4 & 6
7	Melvin H. Dagaylo-an	Maria Uray Elementary School	Grade 1
8	Cherry Meeh D. Baid	Oyan Elementary School	Kindergarten
9	Dulce Y. Cabual	Tamion Elementary School	Grade 5
10	Phoebe Gian Marie A. Hamoy	Yabu Elementary School	Grade 1 & 2
11	Jessa C. Acasio	Bacong Integrated School	Grade 6
12	Rochen P. Gumbason	Banbanan Elementary School	Grade 3
13	Mark Feal Pao	Baylimango Central School	Grade 6
14	Roderick R. Luna	Canlucani Elementary School	Grade 3
15	Flordemay P. Candelanza	Carang Elementary School	Grade 5
16	Richelle T. Tague	Daro Elementary School	Grade 5
17	Dainamers B. Sumondong	Guimputlan Integrated School	Grade 6
18	Crisilda C. Campilan	Kauswagan Integrated School	Grade 4, 5 & 6
19	Ilyn J. Isanan	Napo Integrated School	Grade 4, 5 & 6
20	Dioire P. Tome	Oro Elementary School	Grade 4, 5 & 6
21	Visitacion E. Balucan	Selinog Integrated School	Grade 3
22	Letty S. Tampus	Sto. Niño Elementary School	Grade 1
23	Marichan B. Pajartin	Taguilon Elementary School	Kindergarten / Grade 4
24	Jessa C. Balladares	Tag-ulo Elementary School	Grade 4
25	Jessel S. Jasme	Capucan Elementary School	Grade 3 & 4
26	Richie G. Baes	Dapitan City Central School	Grade 6
27	Jona Villavito	Dapitan City Experimental ES	Grade 4
28	Mark Leo A. Mejos	Dapitan City SPED Center	Non-Graded



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No.	Name	School	Grade Level
29	Rachel B. Seno	Lawaan Elementary School	Grade 4
30	Lea D. Jamolod	Ma. Cristina Elementary School	Grade 4
31	Marose N. Jamarolin	Polo Elementary School	Grade 4 & 6
32	Jeanette C. Obordo	Sinonoc Elementary School	Grade 4-6
33	Leomel F. Alcanchin	Talisay Integrated School	Grade 5 & 6
34	Inah'j O. Gallemmit	Aseniero Elementary School	Grade 1
35	Lynne Q. Amarille	Dampalan Elementary School	Kindergarten
36	Jaimel Jane M. Laput	Masidlakon Elementary School	Grade 4, 5 & 6
37	Maureen C. Daquipil	Opao Elementary School	Grade 4, 5 & 6
38	Prince Garej G. Revil	Potungan Central School	Grade 3
39	Jeany B. Emot	San Francisco Elementary School	Grade 6
40	Reychen Mark A. Agan	San Nicolas Elementary School	Grade 6
41	Celerina D. Rosales	Sigayan Elementary School	Grade 2
42	Kimberly B. Uguis	Aliguay Integrated School	Grade 2
43	Irene B. Cimafranca	Antipolo Elementary School	Grade 6
44	Felix Shilo L. Ferrarter	Larayan Elementary School	Grade 4
45	Cheryll D. Aque	Liyang Elementary School	Grade 6
46	Roel S. Elcamel	Owaon Elementary School	Grade 6
47	Princess Caroline H. Arellano	San Pedro Integrated School	Grade 6
48	Riza T. Saldon	San Vicente Elementary School	Grade 4
49	June Mark L. Padao	Sicayab Bucana Elementary School	Grade 6
50	Jellga E. Gahisan	Sulangon Central School	Grade 6

No.	Facilitator / Resource Person
1	REINO PETER D. LAGASCA
2	LOUIE E. JALAPADAN
3	SIECEL-ANN D. JALAPADAN
4	MARY CHRIS S. BALLADARES

PMT/TWG/M&E/Welfare Officer

1.	MARY CHRIS S. BALLADARES <i>EPS-II HRD and Research</i>	Program Manager
2.	NUEVA A. ANDAG- <i>SEPS</i>	M&E
3.	JANET O. CADANO- <i>Principal-I</i>	TWG
4.	KIM LAWRENCE P. ERQUITA	Assistant
5.	ELVIE H. PAGE <i>Nurse-II</i>	Welfare Officer