



Republic of the Philippines  
**Department of Education**  
REGION IX, ZAMBOANGA PENINSULA  
SCHOOLS DIVISION OF DAPITAN CITY

*Office of the Schools Division Superintendent*

**DIVISION MEMORANDUM**

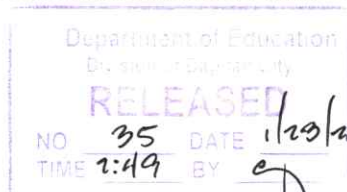
No. 35 series 2026

22 January 2026

**PLANNING AND COORDINATION CONFERENCE ON THE IMPLEMENTATION OF DIVISION-LED ORIENTATION AND TRAINING -WORKSHOP ON THE UTILIZATION OF KINDERGARTEN ASSESSMENT TOOLS AND TEACHING LEARNING MATERIALS**

To : Assistant Schools Division Superintendent  
Functional Division Chiefs, CID & SGOD  
Education Program Supervisors/Specialists  
Public Schools District Supervisors  
Elementary Public School Heads  
This Division

1. In preparation for the upcoming Division-led Orientation and Training-Workshop on the Utilization of Kindergarten Assessment Tools and Teaching Learning Materials which is scheduled on February 11-13, 2026, this office shall conduct a Planning and Coordination Conference on February 3, 2026, 1:00 o'clock in the afternoon at DepEd, Conference Hall, Sunset Boulevard, Dawo, Dapitan City.
2. This one-day planning and coordination conference aims to:
  - A. communicate to concerned participants the direction of the implementation of the aforementioned Division-led orientation and training-workshop;
  - B. present the training-matrix to concerned speakers;
  - C. finalize all logistical, technical and content preparations for the successful conduct of the said orientation and training-workshop.
3. Attendance to this activity is required of all identified resource speakers and members of the the Program Management Team (PMT).
4. Enclosed is the list of speakers and members of Program Management Team (PMTs).
5. For immediate dissemination and compliance.



**JAY S. MONTEALTO, CESO VI**  
Schools Division Superintendent



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Enclosure No . 01 of DM No. \_\_\_\_ s. 2026

**LIST OF RESOURCE SPEAKERS, PROGRAM MANAGEMENT TEAM AND PARTICIPANTS**

<b>No.</b>	<b>Name</b>	<b>Position/Incharge</b>
<b>1</b>	Dr. Vicente Jose V. Suarez II	Chief -CID
<b>2</b>	Sherlito E. Sagapsapan	Chief SGOD
<b>3</b>	Dr. Luna Luz V. Racho	EPS-Kindergarten
<b>4</b>	Dr. Marlyn E. Esmade	EPS, Values/EsP, Speaker
<b>5</b>	Dr. Esmeralda A. Bagaipo	EPS-Mathematics
<b>6</b>	Dr. Bobbie E. Gurabor	EPS-Science
<b>7</b>	Dr. Analisa A. Bagarinao	EPS-English
<b>8</b>	Dr. Nueva E. Andag	SEPs-PMT
<b>9</b>	Dr. Michelle V. Torres	SEPs- HRD
<b>10</b>	Alleth D. Galicia	Ma. Cristina ES, Speaker
<b>11</b>	Riza B. Galanido	Sto. Nino ES, Speaker
<b>12</b>	Macaria A. Manuta	Sigayan ES, Speaker
<b>13</b>	Gilyn E. Gallemmit	Tamion ES, Speaker
<b>14</b>	Love J. Abello	Larayan Es, Speaker
<b>15</b>	Ruby A. Paguntalan	SDO-CID , PMT
<b>16</b>	Peter A. Alavanza	SDO-CID , PMT