



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

May 5, 2026

DIVISION MEMORANDUM

No. 249, s. 2026

**Revalidation of OPCRF/IPCRF Ratings of School Heads, Head Teachers & Master Teachers
for Selection of the 2026 SHRINE OF EXCELLENCE Awards for Nominations to the
2026 VINTA Awards**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads/Principals/TICs
Elementary and Secondary Master Teachers & Head Teachers
Division PRAISE Committee
All Others Concerned

1. In view of the **SHRINE OF EXCELLENCE Framework and Strategic Directions** and to ensure the accuracy, integrity, and consistency of performance ratings of School Heads, Head Teachers, and Master Teachers, which shall serve as a primary basis for the selection of official entries to the **2026 VINTA Awards**, this Division through the PRAISE Committee shall conduct Revalidation of OPCRF/IPCRF Ratings of School Heads, Head Teachers, and Master Teachers from May 13 to 15, 2026 by District.
2. All concerned personnel shall undergo revalidation of their **Office Performance Commitment and Review Form (OPCRF)** and **Individual Performance Commitment and Review Form (IPCRF)** ratings for the latest completed rating period. The revalidation process shall ensure that:
 - a. Ratings are supported by complete and verifiable **Means of Verification (MOVs)**;
 - b. Performance indicators are aligned with approved targets and standards;
 - c. Ratings are consistent with actual accomplishments and validated reports;
 - d. Any discrepancies, inconsistencies, or clerical errors are corrected accordingly.
3. The revalidation shall be conducted by the **Division Validation and PRAISE Committee**, composed of representatives from the Curriculum Implementation Division (CID), School Governance and Operations Division (SGOD), and the Human Resource Development Section (HRDS) with the following schedule:

| District | Date & Time | Venue |
|-------------------------------|-------------------------------------|-----------------|
| Dapitan City Central District | May 13, 2026; 9:00 AM to 12:00 noon | To be announced |
| Baylimango District | May 13, 2026; 1:00 to 5:00 PM | Tba |



Sunset Boulevard, Dawo, 7101 Dapitan City
0912-617-7243
www.depeddapitancity.net
dapitancity@deped.gov.ph
fb.com/DepEdDapitanCity





Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

| | | |
|--------------------|-------------------------------------|-----|
| Barcelona District | May 14, 2026; 8:00 AM to 12:00 noon | Tba |
| Potungan District | May 14, 2026; 1:00 to 5:00 PM | Tba |
| Sulangon District | May 15, 2026; 8:00 AM to 12:00 noon | Tba |

- For more information and/or clarifications please contact the Revalidation/PRAISE Committee through at 09171195044 or message/chat PSDS.PICD Group Chat.
- Immediate dissemination and compliance of this Memorandum is desired.

JAY S. MONTALTO, CESO V
Schools Division Superintendent



Sunset Boulevard, Dawo, 7101 Dapitan City
0912-617-7243
www.depeddapitancity.net
dapitancity@deped.gov.ph
fb.com/DepEdDapitanCity

