



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

**Office of the Schools Division
Superintendent**

29 April 2026

DIVISION MEMORANDUM
No. 231, s. 2026

**PARTICIPATION IN THE DATA ANALYTICS AND ADVANCED MICROSOFT EXCEL
WORKSHOP OF THE COMMISSION ON AUDIT**

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CID and SGOD)
Education Program Supervisors
Public Schools District Supervisors/PICDs
All Others Concerned
This Division

In line with the invitation of the Commission on Audit (COA) through its Professional Development Office (PDO) of the Professional and Institutional Development Sector (PIDS), this Office announces the participation of selected personnel in the Data Analytics and Advanced Microsoft Excel Workshop to be conducted on September 28-30, 2026 in Zamboanga City.

This activity aims to enhance the analytical and technical capabilities of participants in data management, financial reporting, and evidence-based decision-making using advanced Microsoft Excel tools.

The following personnel are hereby authorized to participate in the said workshop:

1. Christine S. Alom – ADAS II (Accounting)
2. Morris M. Sumagang – ADAS III (Personnel)
3. Mary Antonette D. Patangan – ADAS II (DCNHS)
4. Cherry F. Dizon – ADAS II (Ilaya NHS)
5. Myen A. Arbule – ADAS II (Sulangon NHS)

Registration fee amounting to Six Thousand Pesos (Php 6,000.00) per participant and other incidental expenses shall be charged to Division MOOE for Division personnel and School MOOE for School personnel, subject to the usual government accounting and auditing rules and regulations.

Immediate dissemination of this Memorandum is desired.



JAY S. MONTEALTO, CESO V
Schools Division Superintendent



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