



Republic of the Philippines
Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

April 22, 2026

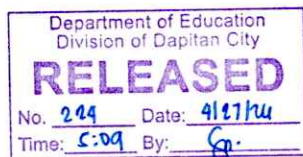
DIVISION MEMORANDUM
 OSDS-2026- 224

DESIGNATION ORDER AS DISBURSING OFFICER II

TO: JENNICA ALEXIS B. TORRES
 Administrative Assistant II
 Taguilon National High School

1. In the exigency of the service, you are hereby designated as **Disbursing Officer** of **Taguilon National High School**, effective immediately.
2. This designation bears the authority to assume the powers, duties and responsibilities of a Disbursing Officer and shall remain effective therein unless revoked at will for cause.
3. This memorandum does not carry with it any additional remuneration and compensation.
4. For your guidance and compliance.

JAY S. MONTEALTO, CESO VI
 Schools Division Superintendent



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