



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY


Office of the Schools Division Superintendent

MARCH 31, 2026

DIVISION MEMORANDUM

No. 172, s. 2026

To: All Nurses not in attendance
Schools Division of Dapitan City

FROM:  JAY S. MONTEALTO, CESO VI
Schools Division Superintendent

DATE: March 31, 2026

SUBJECT: Submission of written explanation

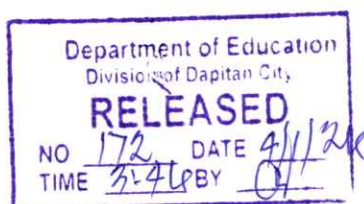
This Office hereby requires all concerned Nurses of the Schools Division of Dapitan City to submit a written Explanation for their failure to attend the duly called conference/meeting held today, March 31, 2026, at 4:30 PM, as scheduled by the Schools Division Superintendent.

The written explanation must clearly and completely state the reason(s) for the non-attendance. Supporting documents, if any, must be attached to substantiate the explanation.

All required explanations shall be submitted within seventy two (72) hours from release of this memorandum.

Non-submission or failure to comply within the prescribed period shall be dealt with in accordance with existing rules and regulations.

For strict compliance.



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