



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

23 March 2026

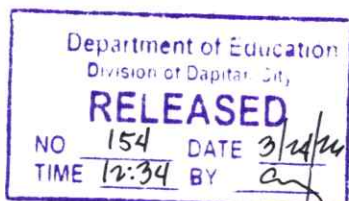
DIVISION MEMORANDUM

NO. 154, s. 2026

To: Public Schools District Supervisors/PICDs
School Heads of Public & Private Schools & SUC
Designated School BEIS Coordinators
All Others Concerned

**CONDUCT OF ONLINE ORIENTATION ON THE
BASIC EDUCATION INFORMATION SYSTEM (BEIS) DATA COLLECTION
AND ENCODING FOR SY 2025-2026**

- Per DepEd Order No. 27, s. 2019 "**Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes**," all schools (public, private and SUC) offering basic education are directed to accomplish the official and coded excel-based data gathering forms and upload it in the Basic Education Information System (BEIS) platform, to wit:
 - Government School Profile (GSP);
 - Private School Profile (PSP); and
 - State and Local Universities and Colleges School Profile (SLUCSP).
- In line with this, an **Orientation on the Basic Education Information System (BEIS) Data Collection and Encoding for the School Year 2025-2026** will be **conducted virtually on March 27, 2025, Friday, at 10:00 a.m.** Meeting Link will be provided via group chat and other platforms once available. **Participants to this activity are School Heads and School BEIS Coordinators** of public and private schools and SUCs.
- School Heads are reminded that they shall be primarily responsible for the accuracy and correctness of the data reported by their school.
- Additionally, private schools and SUCs shall provide information only applicable to them in the abovementioned BEIS data gathering forms.
- You may contact the Division Planning Officer for queries and clarification.
- For immediate and widest dissemination.



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