



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

05 January 2026

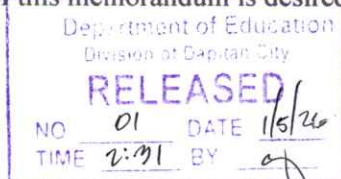
DIVISION MEMORANDUM

No. _____, s. 2026

**CONDUCT OF DIVISION MANAGEMENT COMMITTEE MEETING
(DIVMANCOM)**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
PSDSs and PICDs
School Heads; Section Heads
All Other Employees concerned
This Division

- In line with the continuous effort to ensure effective governance, policy direction, and operational alignment with DepEd thrusts guided by Republic Act No. 9155 otherwise known as Governance of Basic Education Act of 2001, and pursuant to existing statutory and regulatory issuances which strengthened the delivery of quality basic education services, this office will conduct its First Division Management Committee Meeting (DIVMANCOM) this year on January 7, 2026. (The venue will be announced later)
- The meeting shall serve as a venue to discuss and deliberate on relevant policies, programs, projects, activities, and updates affecting the operations of the Division, including but not limited to:
 - REMANCOM Matters and Updates
 - Clarifications on matters related to the SHRINE OF EXCELLENCE Platform
 - Preparations of DCAA for the Triangular Meet and 2026 ZPRAA
 - CID Matters and Updates: a) ARAL Program, b) TEACEP Matters and Updates
 - SGOD Matters and Updates: a) Updating of SIP and Preparation of the 2026 AIP; b) School Canteen; c) Others
 - OSDS Matters: a) Human Resource, b) Administrative Service, c) Finance, d) Budget, d) ICTS- SOS & DTARP, others
 - Awarding and Recognition
 - Other Matters.
- Participants to this activity are the SDS, ASDS, CID and SGOD chiefs, Education Program Supervisors, Public Schools District Supervisors, Principals In-Charge of the District, School Heads, Section Heads and all Employees in the Division.
- Expenses relative to the conduct of the activity are chargeable to local funds/Division/School MOOE subject to the standard and required government procedures and accounting.
- Immediate dissemination of ~~this memorandum is desired.~~



JAY S. MONTEALTO, CESO VI
Schools Division Superintendent



Sunset Boulevard, Dawo, 7101 Dapitan City
0912-617-7243
www.depeddapitancity.net
dapitancity@deped.gov.ph
fb.com/DepEdDapitanCity





Republic of the Philippines
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REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

DIVISION MANAGEMENT COMMITTEE MEETING (DIVMANCOM)
January 7, 2026; 8:00 AM to 3:00 PM

ORDER OF BUSINESS

- I. **Call to Order** - - - **Aurelio A. Santisas, CESO VI**
Assistant Schools Division Superintendent
- II. **Opening Preliminaries**
 - A. **Singing of National Anthem** - **Video Presentation**
 - B. **Prayer**
 - C. **Singing of Division Hymn**
- III. **Roll Call and Declaration of Quorum** - **Secretariat Head**
- IV. **Reading and Approval of Minutes of the Previous DIVMANCOM**
 - A. **Deliberation of Matters Arising from the Minutes**
- V. **Presentation and Approval of DIVMANCOM Agenda**
- VI. **DIVMANCOM PROPER**
 - A. **SDS Hour/ Policies and Updates** - - **SDS Jay S. Montealto, CESO VI**
 - B. **REMANCOM Matters and Updates** - **ASDS Aurelio A. Santisas**
 - C. **Clarification of the SHRINE OF EXCELLENCE Platform**
 - D. **Presentation of the SDS OPCRF 2026 with Targets and Commitments**
 - E. **Preparation of DCAA for the Triangular Meet and 2026 ZPRAA**
 - F. **Expanded Progression of Teachers (ECP) Updates from HRMPSB**
 - G. **CID Matters and Updates:**
 - a) **Presentation of the 3rd Quarter Unified Assessment Results and Awarding**
 - b) **3rd & 4th Division Unified Quarterly Assessment**
 - c) **TEACEP Matters and Updates**
 - H. **SGOD Matters and Updates:**
 - a) **Updates of SIP and 2026 AIP Submissions**
 - b) **Reminders and Updates from SEPS for HR, M&E, Research**
 - c) **Updates from H&N Section on OKD Programs**
 - I. **OSDS Matters:**
 - a) **Administrative Service**
 - b) **Personnel/Human Resource**
 - c) **Finance -Accounting**
 - d) **Budget**
 - d) **ICTS- SOS & DTARP**
 - J. **NEU Concerns and Announcements**
 - K. **Other Matters**
- VII. **Closing Prayer**
- VIII. **Adjournment**