



Republic of the Philippines
Department of Education
REGION IX, ZAMBOANGA PENINSULA
SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division
Superintendent

Division Advisory No. 17, 2025
September 26, 2025

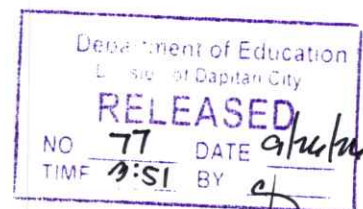
**SCHEDULE OF INTERVIEW, WRITTEN EXAMINATION AND SKILLS TEST OF
APPLICANTS FOR ADMINISTRATIVE ASSISTANT III POSITION**

Pursuant to Division Memorandums No. 593 s, 2025, the Schools Division of Dapitan City through the Human Resource Merit, Promotion and Selection Board (HRMPSB) will conduct the interview, written examination, and skills test of applicants for **ADMINISTRATIVE ASSISTANT III position** as follows:

Position	Activity	Date	Time	Venue
Administrative Assistant III	Written Exam & Skills Test	September 29, 2025	8:30 am - 12:00 pm	SDO Dapitan City Conference Hall
	Interview	September 29, 2025	1:30 pm - 5:00 pm	ASDS Office

For guidance and dissemination.

JAY S. MONTEALTO, CESO VI
Schools Division Superintendent



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