



Republic of the Philippines
 Department of Education
 REGION IX, ZAMBOANGA PENINSULA
 SCHOOLS DIVISION OF DAPITAN CITY

Office of the Schools Division Superintendent

24 June 2025

DIVISION MEMORANDUM
 No. ~~300~~ s. 2025

ORIENTATION ON THE SCHOOL-BASED FEEDING PROGRAM (SBFP)
 INSTITUTIONAL GUIDELINES FOR SY 2025-2026

TO : Assistant Schools Division Superintendent
 Chief Education supervisors, CID & SGOD
 Public Schools District Supervisors
 School Health Personnel
 Public Elementary School Heads
 Designated School Feeding Coordinators
 All Others Concerned
 This Division

1. Pursuant to OUPS Memorandum No. 2024-09-10424, with the subject 1st Advisory for the Implementation of the School-Based Feeding Program (SBFP) FY 2025 dated December 5, 2024. The Schools Division of Dapitan City, respectfully request the participation of all **Elementary School Heads, Designated School Feeding Coordinators** and **School Nurses** of SBFP implementing Schools on the conduct of Orientation on School-Based Feeding Program (SBFP) Institutional Guidelines SY 2025-2026 to be held on the following dates and venue:

Batch	District	Venue	Date and Time
Batch 1	Dapitan Central Baylimango District	Bajamunde Farms Pension, Sunset Boulevard, Dawo, Dapitan City	July 4, 2025 8:30 A.M - 12:00 noon
Batch 2	Potungan District Barcelona District Sulangon District	Bajamunde Farms Pension, Sunset Boulevard, Dawo, Dapitan City	July 4, 2025 1:30 P.M- 5:00 P.M

2. The objectives of this activity are the following:

a. conduct orientation the operational guidelines of SBFP;



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Enclosure I

Working Committees:

Committee	Focal Person Roles	Roles and Responsibilities
Registration	<ul style="list-style-type: none">• Elvie H. Page• Joyce S. Martillano• Silvan Elmer S. Gemperoso• Mary Rose C. Galan	To take charge of the registration and attendance of participants
Documentation	<ul style="list-style-type: none">• Marita S. Gaburno• Narcelle T. Bacatan• Marivel T. Pino	To document the activity process To take photographs of the activity
Venue Preparation	<ul style="list-style-type: none">• Elvie H. Page• Narcelle T. Bacatan• Silvan Elmer S. Gemperoso• Mary Rose C. Galan• Gwilym C. Elumba• Marivel T. Pino	To ensure the preparation of the accommodation and venue
Sound and ICT Committee	<ul style="list-style-type: none">• Lourence N. Reyes• Johann Andrei A. Ladera	To take charge in the technical, technological sound system of the activity.





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- b. present/share preparatory activities conducted by SDO.
- 3. Attached is the Composition of the Working Committee.
- 4. Immediate dissemination of this memorandum is desired.


JAY S. MONTEALTO, CESO VI
Schools Division Superintendent

Department of Education
Division of Dapitan City
RELEASED
NO _____ DATE 4/24/25
TIME 4:51 BY 

